

Minutes of the EVENTS COMMITTEE meeting of LYMM PARISH COUNCIL held on Monday 4th March 2024 at 7.30pm in Lymm Village Hall

- In attendance:
- * Cllr Selwood (Chair)
 - Cllr Gowland
 - * Cllr Johnstone
 - * Cllr Oakley
 - * Cllr Rurlander
- * Denotes attendance

Also in attendance: Kerry Duffin, Clerk to the Council

EV44 Welcome and Introductions

The meeting opened at 7.34pm.

EV45 Apologies for Absence

No apologies were received.

EV46 Code of Conduct and Declaration of Interests

Members were reminded of their responsibility to declare any personal interest or prejudicial interest they may have had in any item of business on the agenda no later than when the item was reached.

EV47 Public Open Forum

One member of public was in attendance on behalf of Lymm Historic Transport Day and the road closure costs. **RECOMMENDATION:** Committee suggested adding the costs of the road closures to the annual Parish Council invoice which also includes Lymm Food Festival and May Queen costs.

EV48 Approval of Previous Meeting's Minutes

RESOLVED: Minutes of the meeting on 16th November 2023 were approved as an accurate representation and signed by the Chair.

EV49 Update on previous actions

ITEM	ACTION	WHO RESPONSIBLE	UPDATE
EV10	Contact last year's core role volunteers to ask if they are able to be involved this year	Cllr Oakley	Completed. Remove.
EV11	Working Group to look at a D-Day plan and develop the details and costs to take to Council for approval. Add to the agenda.	Clerk/Working Group	On the agenda.
EV13	Disposal of sound equipment – recommendation to be taken to Full Council	Clerk	Following up donations to the Foodbank
EV23	Remembrance Day Parade activities – Event Manager, stewards recruitment, training,	Clerk	Completed. Remove.

	wreaths and road closure, first aid and band costs.		
EV24	Carols – costs for sound equipment	Clerk	Completed. Remove.
EV25	Arrange for trees, lights and decorations to be ordered and paid for	Clerk	Completed. Remove.
EV28	Arrange for the removal of the sound equipment	Clerk	Completed. Remove.
EV38	Confirm the sound company for Carols	Clerk	Completed. Remove.
EV39	Make a donation to St Rocco's for the Xmas tree electricity at the Lower Dam	Clerk	
EV40	Arrange the sponsorship and income generation options for Carols and trees	Clerk	Completed. Remove.
EV41	Update costs for events at Full Council	Clerk	Completed. Remove.

EV50 Carols from The Cross recommendations

Committee reviewed the responses of the Councillors that completed the form. The results and Committee **RECOMMENDATIONS** are in an attached report and will be tabled at the March Full Council meeting for approval.

Discussion included the impact of Martyn's Law and the Home Office's Protect UK website, which offers guidance on how to effectively prepare for, and protect from, terrorist attacks.

RECOMMENDATION: Set up a working group with all relevant venues and events in Lymm to share learning and guidance for the new legislation.

EV51 D Day 2024

Cost neutral activities include the sharing of other village events and seeking a delivery organisation for an afternoon tea on Saturday June 8th. The item will be taken to the working group.

EV52 Updates from the working group

No updates were made.

EV53 Any other updates not mentioned elsewhere on the agenda

No further updates were made. Thanks were given to all the Councillors that had sat on the Events Committee.

EV54 Date of next meeting

Following the election in May.

Actions from the meeting:

ITEM	ACTION	WHO RESPONSIBLE
EV11	Working Group to look at a D-Day plan and develop the details and costs to take to Council for approval. Add to the agenda.	Clerk/Working Group
EV28	Arrange for the removal of the sound equipment	Clerk

EV39	Make a donation to St Rocco's for the Xmas tree electricity at the Lower Dam	Clerk
EV47	Adding the costs of the road closures to the annual Parish Council invoice which also includes Lymm Food Festival and May Queen costs the March's Full Council agenda.	Clerk
EV50	Add setting up a working group with all relevant venues and events in Lymm to share learning and guidance for the new legislation to the March Full Council agenda.	Clerk
EV50	Table the results of the Carols recommendations at the March meeting.	Clerk
EV51	Table to D Day activities at the next working group meeting.	Clerk