# Minutes of the EVENTS COMMITTEE meeting of LYMM PARISH COUNCIL held on Tuesday 30<sup>th</sup> April 2024 at 7.30pm in Lymm Village Hall

In attendance:

- Cllr Selwood (Chair)
- Cllr Gowland
- \* Cllr Johnstone
- \* Cllr Oakley
- \* Cllr Rurlander
- \* Denotes attendance

Also in attendance:

Kerry Duffin, Clerk to the Council

- **EV55** Welcome and Introductions The meeting opened at 7.30pm.
- **EV56** Apologies for Absence No apologies were received.
- **EV57** Code of Conduct and Declaration of Interests Members were reminded of their responsibility to declare any personal interest or prejudicial interest they may have had in any item of business on the agenda no later than when the item was reached.
- **EV58** Public Open Forum No members of public were in attendance.
- **EV59** Approval of Previous Meeting's Minutes **RESOLVED**: Minutes of the meeting on Monday March 4<sup>th</sup> 2024 were approved as an accurate representation and signed by the Chair.
- EV60 Update on previous actions

ITEM	ACTION	WHO RESPONSIBLE	UPDATE
EV11	Working Group to look at a D-Day plan and develop the details and costs to take to Council for approval. Add to the agenda.	Clerk/Working Group	Meeting to be arranged with ClIrs Johnstone, Selwood, the Clerk and the residents before the 10 <sup>th</sup> May.
EV28	Arrange for the removal of the sound equipment	Clerk	Completed. Remove.
EV39	Make a donation to St Rocco's for the Xmas tree electricity at the Lower Dam	Clerk	£75 donated. Remove.
EV47	Adding the costs of the Transport Day road closures to the annual Parish Council invoice which also includes Lymm Food Festival and May Queen costs the March's Full Council agenda.	Clerk	Completed. Remove.

EV50	Add setting up a working group with all relevant venues and events in Lymm to share learning and guidance for the new legislation to the March Full Council agenda.	Clerk	In progress.
EV50	Table the results of the Carols recommendations at the March meeting.	Clerk	Completed. Remove.
EV51	Table to D Day activities at the next working group meeting.	Clerk	Completed and on the agenda.

#### EV61 D Day 2024

Council discussed the plans for the village including an afternoon tea in the village hall hosted by a local guides group, a screening of film footage from the Heritage Centre and an official cry by the Town Crier. Other plans will develop over the coming weeks. Meeting to be arranged with Cllrs Johnstone, Selwood, the Clerk and the residents before the 10<sup>th</sup> May.

## EV62 Summer decorations

**RECOMMENDATION**: The bunting will be put up through the village asap for D-Day, May Queen and Lymm Festival. No flags will be installed this year as many poles and flags are not fit for purpose. From the £5k budget, £3k will be used for the installation and removal of the bunting and £2k to be repair/replace the flagpole and to move to a location which allows for the Christmas Tree and the flagpole to be in use simultaneously, also preventing damage to the flagpole with its regular removal for the Christmas Tree installation.

#### EV63 Flagpole

Harrison's will be inspecting the flagpole and base on May 17<sup>th</sup> from which a full quote will follow. **RECOMMENDATION**: That £2k is earmarked for a new flagpole location as well as a new flagpole and base.

## EV64 Jubilee Legacy Working Group

A small group of Councillors will review all of the applications and make recommendations at the next Committee meeting. The informal meeting will take place on 22<sup>nd</sup> May at 7.30pm.

# EV65 Updates from the working group

A doodle poll will be shared for the next meeting date.

## EV66 Any other updates not mentioned elsewhere on the agenda

Martyn's Law sessions will take place on 1<sup>st</sup> and 6<sup>th</sup> June in the village hall.

Thanks were given to all Councillors that sat on and contributed to the Events Committee.

#### EV67 Date of next meeting

To be set following the elections in May.

#### Actions from the meeting:

ITEM	ACTION	WHO
		RESPONSIBLE

EV50	Share the working group invites with all relevant venues and events in Lymm to share learning and guidance for the new legislation.	Clerk
EV61	Meeting to be arranged with Cllrs Johnstone, Selwood, the Clerk and the residents before the 10 <sup>th</sup> May.	Clerk
EV62	Add the bunting recommendation to the May Full Council agenda	Clerk
EV63	Add the flagpole recommendation to the May Full Council agenda	Clerk
EV65	Doodle poll for date for next working group meeting and ask MH about costs and designs for new flagpoles for the shops / buildings	Clerk
EV66	Share information about the Martyn's Law meetings	Clerk