

MINUTES OF THE STAFFING COMMITTEE held on 5th May 2023 at 4.30pm in the Village Hall, Pepper Street, Lymm WA13 0JB

In Attendance: * Cllr B Barr (Chairman)
 * Cllr I Marks
 * Cllr K Rurlander
 Cllr S Sharma

Also in attendance: Kerry Duffin (Clerk)

23. Welcome, Introductions and Housekeeping

The meeting opened at 4.30pm.

24. Apologies

Councillor Sharma sent apologies.

25. Code of Conduct – Declaration of Interests

Members were reminded of their responsibility to declare any personal interest or prejudicial interest that they may have in any item of business on the agenda no later than when the item is reached.

26. Public Open Forum

No members of public were in attendance.

27. Approval of previous meeting’s minutes

The minutes from 16th March 2023 were **RESOLVED** as an accurate record and signed by the Chair.

28. Review of previous meeting’s actions

All actions were complete.

29. Staff Recruitment

RESOLVED: Following interviews, a new Admin Assistant was selected. Clerk to offer them the post and if they accept, inform the unsuccessful two candidates. The two separate roles to be merged and become a 22 hour a week post at the higher pay scale.

30. Next Meeting Date

To be set when required.