

LYMM PARISH COUNCIL

Clerk to the Council: Kerry Duffin
Telephone: 07741 877870
Email: clerk@lymmparishcouncil.gov.uk
Address: The Village Hall, Pepper Street, Lymm WA13 0JB



Minutes of the EVENTS COMMITTEE held on 6th February 2023 at 7.30pm held in Lymm Village Hall.

Councillors: * **CLr Selwood (Chairman)**
 * **CLr Gowland (arrived at 7.40pm)**
 * **CLr Johnstone**
 CLr Rurlander

Also in attendance: **Kerry Duffin (Clerk)**

49. Welcome, Introductions and Housekeeping

The meeting opened at 7.40pm.

50. Apologies for Absence

Councillor Rurlander sent apologies.

51. Code of Conduct – Declaration of Interest

Members were reminded of their responsibility to declare any personal interest or prejudicial interest that they may have had in any item of business on the agenda no later than when the item was reached. No interests were declared.

52. Public Open Forum

No members of public were present.

53. Approval of previous meeting’s minutes

RESOLVED: The minutes from the meeting on 29th November 2022 were approved as an accurate record and signed by the Chairman.

54. Discussion of progress of previous actions

All actions were covered or feature on the agenda.

55. Lymm’s new Town Crier

AJ Powell introduced himself to the Committee as Peter Powell’s grandson and successor as the Town Crier in Lymm. AJ is looking for Parish Council support to become the next official Town Crier and is asking for a letter of support to forward to the Guild of Town Criers. **RECOMMENDATION:** Request to be taken to Full Council. AJ will approach the Council for some financial support with flyers and marketing at a future date.

AJ’s first event will be Duck Race and will also report back to Council about a proclamation for King Charles’ Coronation.

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56. Carols from The Cross review

A debrief report from the core delivery team was tabled including a set of recommendations should the event go ahead in 2023. Final finances for Carols from the Cross were:

CAROLS	UNIT PRICE (excl VAT)	TOTAL
Luminate	2,906.11	2,906.11
Lymm Radio	450.00	450.00
Mersey Medical	450.00	450.00
Mersey Medical	1,250.00	1,250.00
Road closures - WBC		-
Postcard - Jellypress	346.00	346.00
Delivery of postcard - Tamedia	810.00	810.00
Additional insurance - Community First	635.04	635.04
Lymm Pages carols promotion	400.00	400.00
Ross - additional hi vis vests	87.84	87.84
		7,334.99

With sponsorship income of £900, the overall cost to the Parish Council was £6434.99.

The Committee thanked the delivery team for their time and effort.

57. Christmas Trees and lights review

Total costs of the trees was:

TREES AND DECORATIONS	UNIT PRICE	TOTAL (excl VAT)
60 x 3 foot trees - primrose nurseries	20.83	1,249.80
other trees - primrose - hall and St Marys church	34.56	69.12
large trees - richard rainford	400.00	800.00
large trees - delivery and installation - richard rainford	300.00	300.00
removal large trees & disposal small trees - richard rainford	450.00	450.00
removal small trees - jon finch	900.00	450.00
electrical inspection - Beechwood Electrics	785.00	785.00
socket inspection - Northwich Town Council	1,540.00	1,540.00
additional lights purchase - TLC	110.99	110.99
installation of small trees - jon finch	900.00	900.00
installation of manger and removal of flag pole - south cheshire maintenance	370.00	370.00
removal of manger and return of flag pole - south cheshire maintenance	370.00	370.00
cable ties, gloves etc - paperstone	109.31	109.31
electricians donation	85.00	85.00
TREE SPONSORSHIP		
sponsorship package - Jellypress	235.00	235.00
		235.00
		7,824.22

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Thanks were given to all staff and volunteers for pulling all aspects of the decorations together in time as well as to Ray Broadsmith and James Tandy for storing equipment on their premises.

Sponsorship of the trees yielded £235. A discussion needs to take place about how to raise further income in future years in order to cover some of the costs of decorating the village as well as the possibility of having a light switch on event and joining printing costs with Dickensian Festival and Carols.

Clerk to source quotes for:

- Repair to hooks and brackets for the installation of bunting and flags in the summer – with brief for necessary weight / capacity
- Installation of bunting and flags and removal of speakers
- Review installation of a sound system

Cllrs Selwood and Assistant Clerk to count and map the layout of the hooks.

Once the volunteer group has been set up, the bunting and flags can be audited with further supplies to be requested, if necessary.

58. Advent Trail report and review

The costs for the scheme were £1245 with an income of £1045.

Five venues were non-income generating, being the library, the ranger's hut, the phone box book swaps and the village hall.

The deadline for feedback from the participants is imminent. A full report with recommendations will be brought to a future meeting.

Thanks to Natalie at Jellypress for all the effort particularly with social media.

59. Coronation

There is no national drive to hold major events for The Coronation so soon after the Platinum Jubilee and the Queen's funeral. **RECOMMENDATION:** Instead, the Big Help Out is being promoted as a way of volunteering and working in local communities in tandem with the Big Lunch.

The Big Lunch – Sunday 5th May 2023 - <https://www.edenprojectcommunities.com/the-big-lunch>

The Big Help Out – Monday 8th May 2023 - <https://thebighelpout.org.uk/>

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A larger scale event is being discussed for the 80th anniversary of D-Day on 6th June 2024.

60. Volunteer Event

A Working Group consisting of Councillors and residents is to be set up. **RECOMMENDATION:** The draft terms of reference are to be taken to Full Council for ratification. In conjunction with a Council consultation, a volunteering event and the Big Help Out, an event in the village hall is being recommended for March 3rd or 5th. Local organisations requiring volunteers would have stalls, the Parish Council can consult about priorities for 2023-24 and the Big Help Out can be developed. This would include the Environment Team, Keep Lymm Kleen and potentially Lymm in Bloom.

Clerk to speak to Dave Vasey about the possibility of cost saving for advance notification of road closures.

61. Any other updates not mentioned elsewhere on the agenda

Nothing further was added.

62. Date of next meeting

To be set when required.

Meeting closed at 9.30pm