

LYMM PARISH COUNCIL

Clerk to the Council: Kerry Duffin
Telephone: 07741 877870
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Address: The Village Hall, Pepper Street, Lymm WA13 0JB



Minutes of the RESOURCES COMMITTEE held on 26th January 2023 at 7pm in Lymm Village Hall

Councillors:

- * Cllr Marks (Chairman) arrived at 7.10pm
- * Cllr East
- * Cllr Rurlander
- * Cllr Selwood (opened the meeting)
- * Cllr Sharma

Also in attendance: Cllr Bob Barr
Kerry Duffin (Clerk)

62. Welcome, Introductions and Housekeeping

The meeting opened at 7.05pm

63. Apologies for Absence

No apologies were received.

64. Code of Conduct – Declaration of Interest

Members were reminded of their responsibility to declare any personal interest or prejudicial interest that they may have had in any item of business on the agenda no later than when the item was reached.

65. Public Open Forum

6 members of public were present.

A resident raised the issue of driving on the pavement around Whitbarrow Road, near the golf club. Borough Councillors will take this to the Borough Council and request a meeting with highways officers. A questionnaire may be created to be sent to all residents on Whitbarrow Road.

Two residents spoke about the planning of a new skatepark in Ridgway Grundy Park and updated the Committee on the work that has taken place since they last addressed the Council twelve months ago. The group has now registered as a charity, has raised £4k to date and is holding a fundraising event on 3rd March 2023. The charity is looking for a financial pledge from the Parish Council to announce at the event which will then act as a catalyst and release additional external funding. Clerk to meet the charity members and prepare a funding proposal for the February Full Council meeting.

Two other residents were observers.

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The other two residents were in attendance regarding the agenda item regarding the village hall becoming an ESOL test centre.

66. ESOL Centre – this agenda item was taken at this point

A volunteer resident updated the Committee on all the voluntary work taking place across the village to teach English to the recent refugees from Ukraine. The Committee was supportive of the principle of the village hall being registered as a test centre for the refugees to take English examinations. Clerk will work with the volunteers to prepare a document for the March Full Council meeting requesting Parish Council support.

67. Approval of last meeting’s minutes

RESOLVED: The minutes were approved and signed as a true record.

68. Review of previous meeting’s actions

Minute	Action	Lead	Update
35 – Assets	Share the Sharepoint link with assets in the loft to all Councillors	Clerk	Completed and add to a future agenda item following the Village Hall capital work
38.1 – Hall roof	Meeting date for working group – early October	Clerk	Completed
38.2 – Hall roof	Turn village hall users’ questionnaire responses into a report	Clerk	Completed – on the agenda
39.2 – Bank account	Open an account with Unity for the reserves	Clerk	Pending
48 – grant application forms	Updates to the grant application forms and guidelines to be passed to the Clerk	Cllr Barr	On agenda
53.2 – 23-24 budget setting	Add timeline for budget setting to December Full Council agenda	Clerk	Completed
59 – benches	Ask Environment Team to check condition of village benches and get a quote for any necessary works	Clerk	The Environment Team confirmed no remedial work is required at present. The cleaning of signs by resident was discussed and the volunteer cleaner was thanked publicly.

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			The Big Help Out for the Coronation of King Charles was discussed and the option of all street signs being cleared in advance of the Coronation and residents street parties. Suggestion to be taken to Events and Environment Committees.
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69. Grants

- 69.1. **Grant application forms and guidelines**
RESOLVED as a **RECOMMENDATION**: The form and guidelines were revised for 2023-24.
- 69.2. **System for grant applications**
RESOLVED: Due to the increase in numbers of applications and to ensure equality of application, the **RECOMMENDATION** is that grant applications will move from rolling access across the year to two rounds annually, as below. All applications, amounts and remaining funding will be taken to Resources for a recommendation, a final decision taken at Full Council with all the results clearly detailed on the Parish Council website.

Round	Timeframe for project delivery / start date	Deadline for applications	Resources Committee consideration	Full Council decision	Funding amount per round
1	April to September 2023	24 March 2023	Late March / early April 2023	11 April 2023 Full Council	£6500
2	October to March 2024	1 September 2023	w/c 4 th September 2023	12 September 2023 Full Council	£6500

- 69.3. **Lymm Poppy Appeal – grant application**
RESOLVED to **RECOMMEND** approval of an application for £70 for village hall room hire for a thank you event for volunteers.
- 69.4. **Lymm Chamber Music – grant application**
RESOLVED to **RECOMMEND** approval of an application for £250 towards the cost of running community music events in Lymm.

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Finance

70. Q2 finances

Reports for expenditure to December 2022 and forecast expenditure to the end of March were tabled. There is a reduction in both income and expenditure from Q2, with a small surplus of £84 currently scheduled.

There was a discussion regarding the need to balance resources both finance and staff capacity, in 2023-24 as well as looking for other funding sources, particularly for events and decorating the village.

71. Allocated Reserves

RESOLVED to RECOMMEND that the allocated reserve amounts for specific projects are removed and a general amount is identified with a list of potential projects. Application to the Public Works Loan Board will need to be considered for the cost of repairing the village hall.

72. Aged Debtors Report

The latest report was tabled and noted by the Committee with no further action at this time.

Cllr Sharma left the meeting at this point, at 9pm.

Village Hall

73. Roof / Hall update

73.1. An update was given following a meeting with the new Conservation Officer and the Development Manager from Warrington Borough Council. Working Group meeting date needs to be set to progress the project and look at the overall project, with further recommendations to be taken to Full Council.

73.2. The feedback from regular hirers was presented in a table. Cllrs East and Sharma to meet with the Clerk to RAG (red, amber, green) rate the work and make a proposal for some achievable improvements at the Full Council meeting in March.

74. Update on any items not covered elsewhere on the agenda

Nothing further was raised.

75. Date of next meeting

30 March 2023 at 7pm. Apologies in advance from Cllr Marks who may join the meeting virtually.

76. Actions following the meeting:

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Minute	Action	Lead
35 – Assets	Share the Sharepoint link with assets in the loft to all Councillors	Clerk
39.2 – Bank account	Open an account with Unity for the reserves	Clerk
65 – Skate Park	Skate park volunteers to meet the Clerk to prepare a request for the February meeting	Clerk
65 – traffic on Whitbarrow Road	Borough Councillors to request a meeting with highways officers	Cllrs Barr and Marks
66 – Parish ESOL Centre	Volunteers to meet Clerk to define the request from the Parish Council and the most appropriate way to do so	Clerk
71 – reserves / bank account	Research an easy access ethical bank account which pays interest on deposits	Cllr East
73.1 – Hall working party	Set up next meeting making sure the consultant is able to attend	Clerk
73.2 – Hall hirer feedback	Make a plan from the hirers feedback for the recommendations that could be introduced in 2023-24	Cllrs East, Sharma & Clerk