

# LYMM PARISH COUNCIL

Clerk to the Council: Kerry Duffin  
Telephone: 07741 877870  
Email: clerk@lymmparishcouncil.gov.uk  
Address: The Village Hall, Pepper Street, Lymm WA13 0JB



## Minutes of the RESOURCES COMMITTEE held on 14<sup>th</sup> November 2022 at 6pm in Lymm Village Hall

**Councillors:**

- \* Cllr Marks (Chairman)
- Cllr Buckley
- \* Cllr East
- \* Cllr Selwood
- \* Cllr Sharma

**Also in attendance:** Cllr Bob Barr  
Kerry Duffin (Clerk)

### 42. Welcome, Introductions and Housekeeping

The meeting opened at 6pm

### 43. Apologies for Absence

Apologies were received from Councillor Buckley.

### 44. Code of Conduct – Declaration of Interest

Members were reminded of their responsibility to declare any personal interest or prejudicial interest that they may have had in any item of business on the agenda no later than when the item was reached.

### 45. Public Open Forum

No members of public were present.

### 46. Approval of last meeting's minutes

**RESOLVED:** The minutes were approved and signed as a true record.

### 47. Review of previous meeting's actions

Minute	Action	Lead	Update
31 – Village Clock	Inform WI that the gifted clock is being recommended for replacement	Clerk	Approval has been received. Clock to be changed in the New Year.
34 – Aerial photo	Write to LYCA / The History Society gifting the aerial photo	Clerk	Completed – photo now installed at LYCA
35 – Assets	Pass the images to the Clerk to add to Sharepoint Share the Sharepoint link to all Councillors	Cllr East Clerk	Pending Pending

# LYMM PARISH COUNCIL

Clerk to the Council: Kerry Duffin  
 Telephone: 07741 877870  
 Email: clerk@lymmparishcouncil.gov.uk  
 Address: The Village Hall, Pepper Street, Lymm WA13 0JB



38.1 – Hall roof	Meeting date for working group – early October	Clerk	Completed – new date required
38.2 – Hall roof	Turn village hall users’ questionnaire responses into a report	Clerk	Pending
39.2 – Bank account	Open an account with Unity for the reserves	Clerk	Pending

## Grants

### 48. Grant application forms

Cllr Barr to share suggested amendments with the Clerk.

## Finance

### 49. Aged Debtors Report

The latest report was tabled and noted by the Committee with no further action at this time.

### 50. Q2 finances

Reports for expenditure to September and forecast expenditure to the end of March was tabled. There is increased earned income and additional expenditure particularly regarding Xmas events and decoration of the village.

### 51. 2023-24 budget timeline

#### RECOMMENDATION:

w/c 28 November	Budget requests from Committees, Working Groups and Lead Councillors
w/c 5 December	Resources Committee – setting of draft budget
13 December	Full Council budget sign off and precept agreement

### 52. Direct Debit requests

**RECOMMENDATION:** Direct debits are set up for HMRC now monthly payments are required and for PHS for the servicing of the toilets at the village hall and the dam.

## Village Hall

### 53. Roof / hall update

- 53.1. An update was made of the working group’s progress, with Planning Permission being submitted soon.
- 53.2. Timeline for the process will be submitted at the December Full Council meeting.

### 54. Village hall insurance

# LYMM PARISH COUNCIL

Clerk to the Council: Kerry Duffin  
 Telephone: 07741 877870  
 Email: clerk@lymmparishcouncil.gov.uk  
 Address: The Village Hall, Pepper Street, Lymm WA13 0JB



The two policies have now been merged at an additional cost of £892.02 until the current policy ends on 31<sup>st</sup> May 2023.

## 55. Ecotricity – updated costs

Updated unit prices following the business tariff adjustments were presented. Further costs from April will be presented when available.

## 56. Minor hall repairs

**RECOMMENDATION:** For the following repairs and costs:

Annexe radiator	£35
Lock on cleaning cupboard	£75
Roller blind purchase and installation	£65
Toilet seat replacement	£65

All costs include parts and labour.

### Assets

## 57. Bus stop repainting

**RECOMMENDATION:** For £160 per bus stop for repairs and repainting, with 5 bus stops, a total of £800 during autumn in preparation for winter.

## 58. Dam toilet repainting

**RECOMMENDATION:** For £200 autumn in preparation for winter.

**RECOMMENDATION:** Add a notice following vandalism – this facility is being monitored.

## 59. Update on any items not covered elsewhere on the agenda

Environment Team to check all benches and price to be brought to a future meeting for any that need repainting.

Hall hire charges to be reviewed in early 2023 from April 1<sup>st</sup> 2023.

## 60. Actions following the meeting:

Minute	Action	Lead
35 – Assets	Pass the images to the Clerk to add to Sharepoint	Cllr East
	Share the Sharepoint link to all Councillors	Clerk
38.1 – Hall roof	Meeting date for working group – early October	Clerk

## LYMM PARISH COUNCIL

Clerk to the Council: Kerry Duffin  
Telephone: 07741 877870  
Email: clerk@lymmparishcouncil.gov.uk  
Address: The Village Hall, Pepper Street, Lymm WA13 0JB



38.2 – Hall roof	Turn village hall users' questionnaire responses into a report	Clerk
39.2 – Bank account	Open an account with Unity for the reserves	Clerk
48 – grant application forms	Updates to the grant application forms and guidelines to be passed to the Clerk	Cllr Barr
53.2 – 23-24 budget setting	Add timeline for budget setting to December Full Council agenda	Clerk
59 – benches	Ask Environment Team to check condition of village benches and get a quote for any necessary works	Clerk

### 61. Next meeting date

7<sup>th</sup> December 2022 at 6.30pm in the Council Chambers.