

LYMM PARISH COUNCIL

Clerk to the Council: Kerry Duffin
Telephone: 07741 877870
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Address: The Village Hall, Pepper Street
Lymm WA13 0JB



15th November 2022

Cllrs: Selwood, Gowland & Johnstone

You are hereby summonsed to attend the EVENTS COMMITTEE on 21st November 2022 at 7pm in Lymm Village Hall Council Chamber for the purpose of transacting the following business:

AGENDA

1. Introductions, welcome and housekeeping

2. Apologies for Absence

3. Declaration of Interests

Members are reminded of their responsibility to declare any personal interest or prejudicial interest they may have in any item of business on the agenda no later than when the item is reached.

4. Public Open Forum

5. Approval of previous meeting's minutes**

6. Discussion of progress of the previous meeting's actions

7. Armistice Day and Remembrance Parade

Council to receive an update on the events with recommendations for 2023.

8. Carols from The Cross**

- a. Update from the insurers re: making the event insurable
- b. Update from WBC re: Event Management Plan
- c. Descriptions of Roles and Responsibilities for each core role to be confirmed**
- d. Agree timeline and plan**
- e. Agree level of insurance and cost - £5 or 10 million public liability cover **
- f. Agree how to involve the volunteer list that has been created by a resident
- g. Other updates as available

9. Carols Postcard

Council to agree wording on postcard re: date change, the space needed and space for sponsorship from businesses

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10. Xmas Trees and lights**

- a. Council to consider the reports following the load and electrical tests and agree what decorations can now be ordered and installed including who pays for the electricity.
- b. Sponsorship plan to be confirmed once a plan for the siting of trees and lights has been agreed.
- c. Revised quote of £275 from Jellypress for smaller window clings for tree sponsors.

11. Advent Trail

Council to receive an update on locations, sponsors and progress.

12. Any other updates not mentioned elsewhere on the agenda

13. Date of next meeting

KDuffin

Kerry Duffin
Clerk to the Council & Responsible Financial Officer