

# LYMM PARISH COUNCIL

Clerk to the Council: Kerry Duffin  
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Address: The Village Hall, Pepper Street, Lymm WA13 0JB



## Minutes of the RESOURCES COMMITTEE held on 7<sup>th</sup> July 2022 at 7.30pm held in Lymm Village Hall

**Councillors:**

- \* Cllr Marks (Chairman)
- Cllr Buckley
- \* Cllr East
- Cllr Selwood
- \* Cllr Sharma

**Also in attendance:** Cllr Bob Barr  
Kerry Duffin (Clerk)

### 12. Welcome, Introductions and Housekeeping

The meeting opened at 7.30pm

### 13. Apologies for Absence

Apologies were received from Cllr Buckley.

### 14. Code of Conduct – Declaration of Interest

Members were reminded of their responsibility to declare any personal interest or prejudicial interest that they may have had in any item of business on the agenda no later than when the item was reached.

Cllrs Marks and Sharma declared interests in the Lymm Festival application.

### 15. Public Open Forum

No members of public were present.

### 16. Approval of last meeting's minutes and last meeting's actions

**RESOLVED:** The minutes were approved and signed as a true record.

### 17. 2022-23 Q1 Financial Review and Financial Reporting

The income and expenditure figures were discussed with a running annual deficit of £28k which will be addressed in the coming months. Committee has no concerns about the figures due to the addition of £81k to allocated contingency. The figures will be reviewed at the end of Q2.

Clerk to investigate improved reporting mechanisms with the current finance software and scope a new piece of software in time for the start of 2023-24 financial year if necessary.

### 18. Village Hall Insurance

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Following discussion of the current value of the hall at £905,156, Clerk to source 3 quotes from RICS registered professionals to revalue the village hall and ensure the correct level of insurance is in place.

## 19. Village Hall Utilities

Following updated prices and options from Clear Utility Solutions, the **RECOMMENDATION** is to remain with the current suppliers – Ecotricity – for both gas and electricity considering both price and carbon neutral credentials.

Clerk to source a quote for replacing the blown glass pane in the annexe window as well as a new blind.

## 20. Assets Update

The village clock is not working. Clerk to source quotes to replace the clock.

The wooden frames from the stocks have fallen out again. Clerk to source a quote from the local handyman to secure them to the concrete posts.

## 21. Assets Insurance

**RECOMMENDATION:** To approve the insurance quote of £1108.65 for the environmental assets in year 2 of a 3 year agreement.

The two current policies for the hall and assets need to be checked. Cllr Sharma and the Clerk to review both policies with the view of streamlining to one.

Cllr East to help take images of the assets that used to hang in the annexe.

Clerk to email Local History Society about the aerial photograph.

## 22. Grant application forms

Lymm Festival could not be discussed due to not being quorate because of declarations of interest. Take to next available meeting.

## 23. Grant Application Form and Guidelines

Committee reviewed updated forms and made several amendments. **RECOMMENDATION:** That the amended application form and guidelines are taken to Full Council for approval. Clerk to ensure that a system for evaluation is introduced with immediate effect and to amend the correspondence accordingly.

## 24. Update on any items not covered elsewhere on the agenda

24.1. Unpaid invoice from the Carols 2021 leaflet to be chased by Cllr Sharma. A letter to be sent if this is not successful.

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- 24.2. Insurance claim has been submitted following the environment team strimming accident where a stone damaged a barge window. The accident occurred on Tuesday July 5<sup>th</sup>.
- 24.3. Lymm in Bloom bank statement received – Clerk to follow up whether the terms of the legacy will impact the expenditure items for the year.
- 24.4. Satham notice board has been opened and the lock changed. This is now under control of the Council again.
- 24.5. Update on festivities group and the removal of the summer decorations. A festivities meeting has been called for Sunday.

### **25. Next meeting date**

27<sup>th</sup> September 2022 at 7.30pm in the Council Chamber.

Meeting closed at 9pm