



## **Environment Committee Terms of Reference**

### **1. Committee**

The Environment Committee is constituted as a Standing Committee of Lymm Parish Council.

### **2. Members**

The quorum of the Committee shall be a minimum of three members and up to six members agreed at the Annual May meeting. Other members can be allowed onto the Committee if a vacancy arises.

### **3. Voting**

Only the above may vote and participate at a meeting. In the case of an equal vote the Chairman of the Committee shall have a second or casting vote.

### **4. Powers**

The Committee is authorised to make decisions on behalf of the Parish Council.

### **5. Budgetary and Financial Consideration**

The Committee is authorised to spend 5 amounts of up to £500 in each financial year.

### **6. Interests**

If a Member has a personal interest as defined by the Code of Conduct adopted by the Parish Council then he/she shall declare such interest as soon as it becomes apparent, disclosing the nature and extent of the interest as required.

If a Member who has declared an interest then considers the interest to be prejudicial, he/she must withdraw from the meeting during consideration of the agenda item to which the interest relates.

### **7. Chairman**

The Chairman is to be elected annually by the Committee at their first Meeting.

### **8. Meetings**

The Committee will meet once a year to discuss the Environment Strategy for the year and then as the workload requires, with a minimum of 3 clear days' notice given.



## 9. Terms of Reference

To review the Terms of Reference of the Environment Committee and associated policies at the first meeting of the Committee after the Annual Meeting of Council or when necessary and make appropriate recommendations to Full Council.

## 10. Responsibilities and Core Purposes

- a. To represent the needs and views of the community with respect to the management, maintenance, use and development of facilities in the village
- b. To oversee cooperative working between Warrington Borough Council and the Parish Council employees concerning the maintenance of the village environment
- c. To suggest and progress ideas for improving the physical environment of the village
- d. To suggest and progress ideas for the village to reduce the damage it does to the ecosphere
- e. To encourage the formation of Friends Groups to assist with the maintenance and improvement of specific areas in the village
- f. To work with organisations within Lymm and external organisations such as the Bridgewater Canal Company to improve the physical appearance of the village.

## 11. Admission of the Public and Press

The Public and Press may be admitted to all meetings. If required they may be temporarily excluded by means of a special resolution as follows: "In accordance with the Public Bodies (admission to Meetings) Act 1960 and the Local Government Act 1972, ss100 and 102, the following agenda items are likely to be considered with members of the public and press excluded from the meeting for the reason that the nature of the business being discussed is of a confidential nature and that matters appertaining to the employment of staff are confidential."