

# LYMM PARISH COUNCIL



**Clerk to the Council:** Kerry Duffin  
**Telephone:** 07741 877870  
**Email:** clerk@lymmparishcouncil.gov.uk  
**Address:** The Village Hall, Pepper Street  
Lymm WA13 0JB

**Minutes of the Full Council meeting of LYMM PARISH COUNCIL  
held on Tuesday 26<sup>th</sup> September 2022 at 7.30pm at  
The Village Hall, Pepper Street, Lymm, WA13 0JB**

Councillors:

- \* Cllr B Barr (Chairman)
- \* Cllr A Johnstone (Deputy Chairman)
- Cllr K Buckley
- \* Cllr C East
- \* Cllr G Gowland
- \* Cllr I Marks
- \* Cllr T Martland
- \* Cllr B Selwood
- \* Cllr S Sharma
- \* Cllr J Stansfield
- Cllr S Towndrow

\* denotes attendance

Also in attendance: Kerry Duffin (Clerk)

**120. Welcome, introductions and housekeeping**

The meeting was opened at 7.30pm.

**121. Apologies for absence**

Apologies were received from Cllrs Towndrow and Buckley.

**122. Declaration of Interests**

Members were reminded of their responsibility to declare any personal or prejudicial interest that they may have had in any item of business on the agenda no later than when the item was reached.

Cllr Selwood – non-pecuniary interest in minute 134.

Cllrs Marks, Johnstone and Sharma – non-pecuniary interest in minute 133.

**123. Public Open Forum**

4 members of public were in attendance.

A resident raised the current issues with road closures, repairs and the lack of communication from Warrington Borough Council especially on Rushgreen Road and Sandy Lane with Dane Bank Road and Pepper Street repairs in the pipeline. The resident also asked about the Local Plan inspection sessions.

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Two other residents asked for support from the Parish Council to find a successor Chairman for the May Queen. Suggestions included considering sharing volunteers across local events with the residents in attendance being invited to the next Events Committee. The next meeting will be on October 13<sup>th</sup> at 7.30pm.

Another resident asked about clearing the newly resurfaced Sutch Lane to be cleared by the Environment Team. The Clerk confirmed that this has already been added to the work plan. Secondly, there is still speeding on Burford Lane following the change in speed limits. Clerk to follow up with the police. Finally, there was a query about the road closures on the Warrington Borough Council website being inaccurate. Thanks were also given to the Parish Council for its hard work and attendance at many local events recently.

Councillor Stansfield arrived at this point - 8pm.

## 124. Report from PCSOs

No PCSO was able to be present at the meeting. The reports and statistics were received and the high number of violent incidents was queried. Clerk to set up a meeting with the new beat manager. The format of the monthly reports was questioned regarding being fit for purpose. Clerk to ask the Police and Crime Commissioner for their view on PCSO posts, as well as to add other locations to the list for the speed indicator devices.

## 125. Minutes of the Previous Meeting

**RESOLVED:** The minutes from the Extra Ordinary Council Meeting on 23<sup>rd</sup> August 2022 were approved as an accurate record and signed by the Chairman.

## 126. October 2022 Meeting date

**RESOLVED:** The meeting date has been moved to Monday 10<sup>th</sup> October 2022 at 7.30pm, venue to be found as the village hall is not available due to a regular booking.

## 127. Update on actions from previous meetings

<b>Agenda item</b>	<b>Action point</b>	<b>Lead</b>	<b>Update</b>
215.4.2	Hall bin storage area and kitchen window replacement – pending capital project	Clerk	Pending capital project
167	Report re: trees at The Cross in order to apply for planning permission for appropriate work	Clerk	On the agenda

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196	Bring a plan for aerial photos for the village hall to a future meeting	Cllr Selwood	Future Resources Committee meeting
204.2	Book Councillor standards training	Clerk	Chased again with WBC
265	Blocked gullies – Borough Councillors to challenge WBC about the performance management of contractors including the poor repair to highways	Borough Councillors	No update.
82	Follow up comments about drug activity at Sow Brook	Cllr Gowland	Nothing further to report. Removed.
82	Determine powers for supporting access to green spaces re: Heatley Mere	Clerk	Pending
90	Determine powers for insuring volunteers or carrying out work in a closed churchyard	Clerk	War Memorials (Local Authorities' Powers) Act 1923, S1  Awaiting an update from WBC about training for Environment Team to work in a churchyard.
91	Check bin emptying schedule with WBC following overflowing bins at Sow Brook	Clerk	Chasing WBC officer
91	Youth engagement post action	Clerk and Cllr Gowland	Carry forward
98	Future of festivities group to be discussed at the Events Committee with a recommendation to be brought to a future Full Council meeting	Clerk	Pending Events Committee following questionnaire to all former volunteers
98	Thanks to Festivities Volunteers to be sent to Clerk for circulation	Cllr Selwood	Will follow Events Committee and next steps with the working group
99	Draft Defibrillator Policy to be tabled at the September meeting	Clerk	On next agenda
103	Lower Dam planter to be on the September agenda	Clerk	On October's agenda – only 1 quote received to date
118	Liaise with the roof consultant to apply for planning permission	Clerk	Completed. Village hall working group meeting to be called for early October

## 128. Updates from Committee Meetings

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## (Committee Minutes are approved at the relevant Committee)

### 128.1. Planning Committee

128.1.1. Draft committee minutes were received.

128.1.2. Planning issues that were raised included Watercress Farm. Site visits by DMC members was discussed and Cllr Barr will speak to the Borough Council about reinstating site visits for applications decided by DMC. Cllr marks attended DMC on behalf of Planning Committee for application 2021/39680 - Oak Cottage, Stage Lane. The application was approved.

### 128.2. Staffing Committee

128.2.1. No update was made.

### 128.3. Environment Committee

128.3.1. Draft minutes were received from the meeting on 6<sup>th</sup> September 2022.

128.3.2. Recommendations which were unanimously approved and **RESOLVED:**

For the Parish Council to pay the bill of £97.50 + VAT to the narrowboat owner as a “full and final settlement” with no further recourse to any additional costs. The excess on the policy is £100.

The three remaining TELRAAM sensor devices to be installed at any location around the village, not just the streets detailed in the first phases. The data from the devices can then be considered.

To pay the £100 + VAT for repairs for the mobile device.

The mobile speed indicator device that records the number of vehicles (not types) and speeds is faulty. An inspection at a cost of £75+VAT has identified that there is £100 + VAT of repairs. This device offers a different purpose to the TELRAAM devices.

Clerk to manage an annual budget of £500 to replace or repair broken equipment reducing the waiting time for a Council decision.

### 128.4. Resources Committee

128.4.1. Council received draft minutes from 7<sup>th</sup> July 2022

128.4.2. Recommendations which were unanimously approved and **RESOLVED:**

**Village Hall Utilities** - To remain with the current suppliers – Ecotricity – for both gas and electricity considering both price and carbon neutral credentials.

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**Assets Insurance** - To retrospectively approve the insurance quote of £1108.65 for the environmental assets in year 2 of a 3 year agreement.

**UNRESOLVED:** The Grant application form and guidelines will be taken back to Resources Committee for a final review.

**128.5. Events Committee**

128.5.1. The planned meeting for October was postponed due to the death of Queen Elizabeth II. The Committee will arrange to meet again in October.

**129. Monthly Finance**

**129.1. Schedule of Accounts**

**RESOLVED:** July and August's accounts were approved.

**RESOLVED:** May and June's updated accounts were approved.

**129.2. Approval of Payment of Invoices**

**RESOLVED:** Council approved the payment of invoices and received up to date information about direct debits for August and September.

**130. Operation London Bridge**

Council thanked the Councillors involved and the Clerk and Assistant Clerk for making the marking of the passing of the death of Queen Elizabeth II a success and warmly received by residents **RESOLVED:** Costs of £1757.30 for road closures, first aid cover, wreaths, bunting, tablecloths and refreshments.

The Events Committee will consider a plan and budget for the Coronation of King Charles III.

**131. Bridgewater Canal bench**

**RESOLVED:** To accept the quote of £380 to repair and secure the bench.

**132. Trees at The Cross**

**RESOLVED:** A budget of up to £350 for a report on the trees at The Cross and their suitability for the space and potential damage to the area including The Cross.

**133. Lymm Festival grant application**

**RESOLVED:** Approve the grant of £1554 and the breakdown of £1000 for the website and £554 for room hire at the village hall.

**134. Lymm in Bloom grant application**

**RESOLVED:** To approve the reasons for the legacy not duplicating the expenditure of the Parish Council grant.

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## 135. Local Plan update

An update on the inspection was shared with Councillor Marks in attendance at 2 of the sessions. Thanks were given to Cllr Marks for his time and effort with the Local Plan.

## 136. Pepper Street Highway Improvement Scheme

The consultation will take place in the hall on October 5<sup>th</sup> with 3 possible options. The Parish Council will share the online survey once it has been made live. Consideration will need to be made for access to the seasonal festivals.

## 137. Carols from The Cross and Lymm Xmas Trees

**RESOLVED:** A budget of up to £5,500 for both activities, to be managed by the Events Committee and plans to be brought to a future meeting.

## 138. External Audit

### 138.1. Financial year 2021-22 external audit

Council received an update on the audit which has been completed with no questions or concerns for the financial year 2021-22.

### 138.2. External auditors for 2022-23

**RESOLVED:** Council voted unanimously to remain with the current auditors and not to opt out.

## 139. Policies

### 139.1. Co-option Policy

**RESOLVED:** Council accepted and ratified the policy. Some questions were raised which will be resolved once this current co-option has taken place.

## 140. Reports and recommendations from Lead Councillors / Outside Bodies / Working Groups

Councillors were invited to provide feedback and information from meetings that they have attended as representatives of the Parish Council.

One update was made regarding Manchester Airport. More information to follow.

Another was made about the Warburton Bridge hearing.

## 141. Chairman's Communications

**141.1.** An update on the average speed cameras was made with the costs quoted being higher than were initially stated. Further updates will be made at future meetings.

**141.2.** The hedgerows on the allotments at Star Lane were discussed.

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## 142. Clerk's Communications

### 142.1. Update on public badger's meeting

The date has been set for October 9<sup>th</sup>. Time and details to be circulated once confirmed.

### 142.2. Update from Warrington Borough Council on summer bus times

Details were shared.

### 142.3. PCC Questionnaire re: the new Police and Crime Plan

The link was shared for Councillors to respond.

### 142.4. HS2 Update

An update was circulated.

## 143. Date of next meetings and items for the next agenda

Planning	27 <sup>th</sup> September 2022 at 6pm
Resources Committee	27 <sup>th</sup> September 2022 at 7.30pm
Full Council Meeting	10 <sup>th</sup> October 2022 at 7.30pm – venue tbc
Environment Committee	15 <sup>th</sup> November 2022

## PART 2 Item

### 144. Allotment Tenant

**RESOLVED:** Council discussed the behaviour of an allotment tenant. Officers and Councillors are to attend in pairs. Future correspondence with the tenant to be forwarded to Cllr Towndrow and the Clerk. The vexatious policy to be considered for this issue by the Chairman, Chairman of Staffing and the Clerk. 8 Councillors were in favour and 1 abstained.

Meeting closed at 10.15pm

Actions following meeting:

<b>Agenda item</b>	<b>Action point</b>	<b>Lead</b>
215.4.2	Hall bin storage area and kitchen window replacement – pending capital project	Clerk
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204.2	Book Councillor standards training	Clerk
265	Blocked gullies – Borough Councillors to challenge WBC about the performance management of contractors including the poor repair to highways	Borough Councillors
82	Determine powers for supporting access to green spaces re: Heatley Mere	Clerk

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90	Determine powers for insuring volunteers or carrying out work in a closed churchyard	Clerk
91	Check bin emptying schedule with WBC following overflowing bins at Sow Brook	Clerk
91	Youth engagement post - action	Clerk and Cllr Gowland
98	Thanks to Festivities Volunteers to be sent to Clerk for circulation	Cllr Selwood
99	Draft Defibrillator Policy to be tabled at the September meeting	Clerk
103	Lower Dam planter to be on the next available agenda	Clerk
123	Invite May Queen members to next Events Committee	Clerk
123	Follow up speeding on Burford Lane with the police	Clerk
124	Set up a meeting with Lead Police Councillors and the police & ask the PCC for the current standing on PCSOs	Clerk
128.4	Grant guidelines and forms to be reviewed at Resources Committee	Clerk
130	Consider Coronation budget for 2023-24	Events Committee
139	Add amendment of Co-option Policy to a future meeting agenda	Clerk
144	Consider the Vexatious Resident Policy	Chairman, Staffing Chairman, Clerk