

LYMM PARISH COUNCIL

Clerk to the Council: Kerry Duffin
Telephone: 07741 877870
Email: clerk@lymmparishcouncil.gov.uk
Address: The Village Hall, Pepper Street, Lymm WA13 0JB



Minutes of the RESOURCES COMMITTEE held on 13th June 2022 at 7pm held in Lymm Village Hall

Councillors:

- * Cllr Marks (Chairman)
- * Cllr Buckley
- * Cllr East
- Cllr Kirkham
- * Cllr Selwood
- * Cllr Sharma

Also in attendance: Cllr Bob Barr
Kerry Duffin (Clerk)

1. Welcome, Introductions and Housekeeping

The meeting opened at 7pm

2. Apologies for Absence

Apologies were received from Cllr Kirkham.

3. Code of Conduct – Declaration of Interest

Members were reminded of their responsibility to declare any personal interest or prejudicial interest that they may have had in any item of business on the agenda no later than when the item was reached.

Cllr Selwood declared an interest in the Lymm in Bloom application.

Cllr Buckley declared an interest in the May Queen application.

Cllrs Marks and Sharma declared interests in the Lymm Festival application.

4. Public Open Forum

No members of public were present.

5. Approval of last meeting's minutes and last meeting's actions

RESOLVED: The minutes were approved and signed as a true record.

6. Finance

6.1. 2021-22 end of year figures

The income and expenditure figures were discussed with the following

RECOMMENDATIONS:

The underspend of £81,000 is carried forward as earmarked reserves for:

- Q4 PCSO payment

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- WBC road closures
- 2 new CCTV cameras
- Jubilee legacy project
- Village hall roof and
- Ridgway Grundy skatepark.

6.2. 2021-22 AGAR forms

The forms and figures were discussed with questions and discussion about the historical VAT payments. The Clerk updated that incorrect amounts of VAT had been claimed between 2016 and 2019. These have now been corrected on the SAGE accounting system and £1630.60 has been overclaimed which has been repaid through the VAT claim for October 2021 to March 2022. The total of 7553.39 has been reduced to £5922.79.

Items 7 to 10 were dealt with at this point.

6.3. Internal audit report and recommendations 2021-22

The internal audit was completed on May 26th with the internal report signed off on 1st June 2022.

The signed form and accompanying report was discussed along with the 5 recommendations for 2022-23 with all points being addressed. The VAT issue of overclaiming between 2016 and 2019 has been resolved on the finance software and the latest VAT claim has been reduced by the amount overpaid in previous year, a total of £1630.60.

7. Village Hall

7.1. Update from the consultant

No further update has been received but a recent email stated that the consultant will be on annual leave until June 28th and will be in contact with the next documents on his return.

7.2. Update from the village hall roof working party

The group has not met since the last Committee meeting.

7.3. Wider hall renovation discussion

There was a discussion of the roof work, further hall development and Jubilee Village Hall funding. **RECOMMENDATION:** That the working party is widened to cover the whole building's redevelopment.

ACTION: Clerk to ask current and previous hall hirers how the space could be improved.

8. Grant application forms

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- 8.1. Lymm Festival – the form and detailed costs were discussed.
RECOMMENDATION: That subject to a further breakdown of the expenditure, the grant of £1,554 be approved.
- 8.2. Cheshire Wellness and Mental Fitness – Cllr Sharma will contact the applicant to discuss the form and submit a more detailed funding request.
- 8.3. Lymm Artists Exhibition – the form and the grant guidelines were discussed with some grey areas regarding the suitability of the application.
RECOMMENDATION: That the application for a grant of £234 is approved.
- 8.4. Lymm May Queen Festival – **RECOMMENDATION:** That the updated costs are accepted and the grant of £2,500 can be paid.
- 8.5. Lymm in Bloom – **RECOMMENDATION:** The costs were reviewed and accepted with the payment of £1,320 to be made.
ACTION: Cllrs Barr, Selwood and the Clerk to review the grant forms and guidelines.

9. COVID update and the village hall

RECOMMENDATION: That current COVID measures should remain and future government guidelines are followed. COVID tests in advance of council meetings to be removed with Councillors and staff not attending meetings with either symptoms or a positive test result.

10. Update on any items not covered elsewhere on the agenda

The Clerk listed several items to be included at the next meeting.

11. Next meeting date

7th July 2022 at 7.30pm in the Council Chamber.

Meeting closed at 9pm