

LYMM PARISH COUNCIL

Clerk to the Council: Kerry Duffin
Telephone: 07741 877870
Email: clerk@lymmparishcouncil.gov.uk
Address: The Village Hall, Pepper Street
Lymm WA13 0JB



**Minutes of the Full Council meeting of LYMM PARISH COUNCIL
held on Tuesday 12th July 2022 at 7.30pm at
The Village Hall, Pepper Street, Lymm, WA13 0JB**

Councillors:

- * Cllr B Barr (Chairman)
- * Cllr A Johnstone (Deputy Chairman)
- * Cllr K Buckley
- * Cllr C East
- * Cllr G Gowland
- * Cllr I Marks
- * Cllr T Martland
- * Cllr B Selwood
- * Cllr S Sharma
- * Cllr J Stansfield
- * Cllr S Towndrow

* denotes attendance

Also in attendance: Kerry Duffin (Clerk)
Robert Tucker (Assistant Clerk) until 10.15pm

79. Welcome, introductions and housekeeping

The meeting was opened at 7.30pm.

Cllr Kirkham is no longer a Parish Councillor having failed to attend a meeting for a 6-month period. Notification of the vacancy has been shared.

80. Apologies for absence

Apologies were received from Cllr Marks.

81. Declaration of Interests

Members were reminded of their responsibility to declare any personal or prejudicial interest that they may have had in any item of business on the agenda no later than when the item was reached.

Cllr Selwood – non-pecuniary interest in minute 98.

Cllr Barr – non-pecuniary interest in minute 94.

82. Public Open Forum

LYMM PARISH COUNCIL



Clerk to the Council: Kerry Duffin
Telephone: 07741 877870
Email: clerk@lymmparishcouncil.gov.uk
Address: The Village Hall, Pepper Street
Lymm WA13 0JB

9 members of public were in attendance relating to items on the agenda regarding Cherry Lane Road closures, anti-social behaviour at Sow Brook, Friends of Heatley Mere and the registration of one of the footpaths as a public right of way.

The team from Scottish Power Energy Network (SPEN) briefed the Council on the current road closure on Cherry Lane. The safety of the workers was being compromised due to the number and speed of HGVs so Warrington Borough Council insisted that the road was fully closed. There will be additional closures up to Booths Lane and beyond further into the project. Any further questions to be directed to the Clerk or Chairman to share with SPEN.

Residents from around Sow Brook spoke about the noise, the littering and the antisocial behaviour at Sow Brook fields. The PCSOs will link to the school and address key events to pre-empt some of the attendance and alcohol consumption and prevent future anti-social behaviour from occurring. Buses to the newly opened youth zone were also discussed and whether the Parish Council might consider laying on a bus service. Cllr Gowland to follow up suspected drug use.

Heatley Mere Friends Group also raised concerns about the track at the end of Miller Lane being used for parking by fishermen and upcoming meetings with Countryside Estates about planning conditions for the development. Clerk to follow up powers to support access to green spaces.

83. Report from PCSOs

Daren Dennis introduced the new Beat Manager, Andy Rowley. A meeting will be set up with the Lead Councillors. ASB figures were discussed as was PCSO attendance at the food festival.

84. Lymm and District Round Table grant application

Cllrs Gowland and Towndrow declared non-pecuniary interests and withdrew from taking part in the discussion or voting. Cllr Martland raised concerns about the dangers of hot weather and alcohol consumption. Organisers will ensure there is sufficient water and soft drinks.

RESOLVED: Council approved a grant application from the Round Table for a grant of £980 to fund a percentage of the hire of the village hall for the 2022 Beer Festival.

85. Minutes of the Previous Meeting

RESOLVED: The minutes from the Extraordinary Council Meeting on 5th July 2022 were approved as an accurate record and signed by the Chairman.

86. Update on actions from previous meetings

LYMM PARISH COUNCIL

Clerk to the Council: Kerry Duffin
Telephone: 07741 877870
Email: clerk@lymmparishcouncil.gov.uk
Address: The Village Hall, Pepper Street
 Lymm WA13 0JB



Agenda item	Action point	Lead	Update
215.4.2	Hall bin storage area and kitchen window replacement – pending capital project	Clerk	Pending capital project
167	Report from tree officer re: trees at The Cross in order to apply for planning permission for trees at The Cross	Clerk	Communicated with WBC to ask for a written report and recommendations for the London Planes at The Cross
196	Bring a plan for aerial photos for the village hall to a future meeting	Cllr Selwood	Pending
204.2	Book Councillor standards training	Clerk	Pending
265	Blocked gullies – Borough Councillors to challenge WBC about the performance management of contractors including the poor repair to highways	Borough Councillors	Pending update from Borough Councillors
266	Safer Streets campaign – find more information	Clerk	On the agenda
19	Update on Grundy Park picnic bench	Cllr Selwood	On the agenda
58	Add Lead Councillors for local business support to July agenda	Clerk	On the agenda

87. Updates from Committee Meetings

(Committee Minutes are approved at the relevant Committee)

87.1. Planning Committee

87.1.1. Committee has not met due to the Warrington Borough Council planning portal being upgraded.

87.2. Staffing Committee

87.2.1. Committee will meet in September.

87.3. Environment Committee

87.3.1. Committee will meet in September.

87.4. Resources Committee

87.4.1. Council received draft minutes from 7th July 2022

87.4.2. No update was made.

87.5. Events Committee

87.5.1. Committee will meet again in August or September.

LYMM PARISH COUNCIL

Clerk to the Council: Kerry Duffin
Telephone: 07741 877870
Email: clerk@lymmparishcouncil.gov.uk
Address: The Village Hall, Pepper Street
Lymm WA13 0JB



88. Monthly Finance

88.1. Schedule of Accounts

RESOLVED: May and June's accounts were approved.

88.2. Approval of Payment of Invoices

RESOLVED: Council approved the payment of invoices and received up to date information about direct debits for May and June.

89. Update on Warburton Toll Bridge

Council received an update on the inquiry with the date being set for November 8th at 10am. **RESOLVED:** Councillor Gowland was voted to represent Lymm Parish Council and will attend the meeting.

90. St Mary's Wall

An update was provided by Cllr Buckley. The wall is due to be repaired but it is unlikely this will happen before Remembrance Day.

A question about a friends' group was raised however the issue of insuring volunteers has prevented this from being able to happen. Clerk to look into whether the Parish Council has powers to deliver and finance work in a closed churchyard.

91. Issues at Sow Brook playing fields

91.1. Bins and litter

91.2. Noise and ASB

Clerk to check emptying schedule with Warrington Borough Council. No further action is required at this time.

Clerk and Cllr Gowland to follow up the youth engagement post.

92. Transport to Youth Zone

Now the Youth Zone is open in central Warrington, Councillors discussed the option of funding transport. This links in to the anti-social behaviour issues in the village. Council to reconsider at a future meeting.

93. Lead Councillors for Businesses

RESOLVED: Councillors Sharma and Stansfield were selected to liaise with local business owners and communicate with the Parish Council. First meeting to be set up.

94. Cherry Lane road closure

No additional comments following the discussion in the Public Open Forum.

LYMM PARISH COUNCIL

Clerk to the Council: Kerry Duffin
Telephone: 07741 877870
Email: clerk@lymmparishcouncil.gov.uk
Address: The Village Hall, Pepper Street
Lymm WA13 0JB



95. Village Vision Schools Project

Council discussed a proposal to run a school summer visioning project for the centre of the village. Cllr Towndrow had contacted schools in advance of the decision in order to gauge interest and provisionally book dates for presentations in schools. The capacity of the officer team and roles and responsibilities of officers and councillors were discussed at length. Society of Local Council Clerks template Councillor / Officer Protocol was raised. Draft protocol to be brought to a future meeting.

RESOLVED: Council approved the project by a majority, to take place this summer and to be managed by Cllr Towndrow. The Clerk will provide the necessary support as requested and sign off communications particularly press releases. Votes: 6 approvals and 3 abstentions. The project will be seen as a pilot to measure the success of Councillors managing projects and was contrary to the Clerks advice due to roles, responsibilities and officer capacity.

96. HS2

A local estate agent requested a statement from Lymm Parish Council regarding HS2 and the Environmental Impact assessment. **RESOLVED:** Council responded that it does not have the level of expertise required to respond to HS2 consultations. As a consultee, Lymm Parish Council does not have the powers to make any significant impact however Warrington Borough Council does and as such, recommends that the Borough Council is contacted for their response.

97. Ridgway Grundy Park picnic bench

The replacement of the vandalised picnic bench in Ridgway Grundy Park with a suitable alternative was discussed and will be carried to September's meeting.

RESOLVED: To fund repairs of the bench by Slitten Brook with a budget of up to £1,000 with the final decision delegated to the Environment Committee.

98. Removal of bunting and flags

RESOLVED: Council accepted a quote from Northwich Town Council to remove the summer flags and bunting in the centre of the village at a cost of £1400 + VAT. One Councillor abstained from voting.

The Festivities Working Group met on Sunday July 10th and the Chairman resigned. There is a group of volunteers who are keen to continue working on events in the village. Parish Council thanked all volunteers for their incredible input and communication will be sent once drafted by Cllr Selwood. A recommendation about the future of the festivities group will be brought to a future meeting.

99. Defibrillators

LYMM PARISH COUNCIL



Clerk to the Council: Kerry Duffin
Telephone: 07741 877870
Email: clerk@lymmparishcouncil.gov.uk
Address: The Village Hall, Pepper Street
Lymm WA13 0JB

Several of the AEDs in the village have been deployed in recent weeks. Council **RESOLVED** a budget of £500 for replacing used parts on the activated defibrillators to bring them back to full use, separate to the previously approved budget to upgrade the out of date parts. Budget to be managed by the Clerk.

A draft policy for defibrillators will be brought to the September meeting.

100. Remembrance Day 2022

100.1. Parade and road closures

RESOLVED: A £1500 budget for a Remembrance Day parade including road closures.

100.2. Poppy Appeal

Additional poppies will be available for sponsorship on lampposts in 2022 as well several Tommys. Council had no further suggestions for the British Legion Poppy Appeal in Lymm this year.

101. Allotments

101.1. Council reviewed the introduction of the new charging structure following request from tenant and **RESOLVED** to continue with the revised pricing structure.

101.2. RESOLVED: Remove the free allotments for Kids Planet and Brighter Futures based on their 'for-profit' status. Cllr Selwood abstained from voting.

101.3. RESOLVED: Repairs and costs for Elms Farm fence, Sow Brook tap and removal of asbestos from Sow Brook at a cost of:

Elms Farm fence replacement/repair -	£340 + VAT
Sow Brook asbestos removal -	£430 + VAT
Sow Brook additional tap -	£448 + VAT

102. Xmas Tree Festival

Cllr Buckley noted that she volunteers for St Mary's. The Parish Council has been invited to take part in the Xmas Tree Festival at St Mary's Church in December. **RESOLVED:** Council voted to take part and agreed a budget of £200 for the tree and decorations.

103. Lower Dam planter repair

A quote has been received to repair the planter. Next steps to be discussed at the September meeting.

104. Safer Streets feedback

Council received a response from the Safer Streets project with no follow up questions to the Police and Crime Commissioner's Office. Council commented on the low number of responses.

105. Stockton Heath Parish Council communication

LYMM PARISH COUNCIL



Clerk to the Council: Kerry Duffin
Telephone: 07741 877870
Email: clerk@lymmparishcouncil.gov.uk
Address: The Village Hall, Pepper Street
Lymm WA13 0JB

The swing bridge in Stockton Heath is due to be closed in April 2023. Council received the letter and it was **RESOLVED** to decline the offer of joining the working group meeting.

106. Clerk's Training

RESOLVED: Following completion of the ILCA (introduction to Local Council Administration), the SLCC recommended next step is the ILCA to CiLCA course. Council approved payment of £144 for the training course plus £165 + postage for the publication Arnold Barker and Local Council Administration to support the training.

107. Reports and recommendations from Lead Councillors / Outside Bodies / Working Groups

Councillors are invited to provide feedback and information from meetings that they have attended as representatives of the Parish Council.

- 107.1. Allotments – no further update
- 107.2. Keep Lymm Kleen – no update
- 107.3. PCSOs/Police – no further update
- 107.4. South Warrington Parishes – no update was made
- 107.5. Manchester Airport – there is an increased number of lower flying aircraft above Lymm. Clerk to add to the September agenda.
- 107.6. Neighbourhood Plan – no further update
- 107.7. Livewire / Lymm Business Hub – no update was made
- 107.8. Traffic Sensors – update to follow
- 107.9. Village Hall Roof – meeting imminent
- 107.10. Queen's Jubilee – legacy project meeting to be planned

108. Chairman's Communications

No communication was made.

109. Clerk's Communications

- 109.1. **Founders Day**
- 109.2. **HS2 – changes to the Crewe to Manchester leg**
- 109.3. **Badgers meeting** - A date for the public meeting to discuss the reporting of badgers will be set imminently. The date will be shared with Councillors and the public will be invited.

110. Date of next meetings and items for the next agenda

Planning	19 th July 2022 at 6pm
Full Council Meeting	13 th September 2022 at 7.30pm.

PART 2 Item

LYMM PARISH COUNCIL



Clerk to the Council: Kerry Duffin
Telephone: 07741 877870
Email: clerk@lymmparishcouncil.gov.uk
Address: The Village Hall, Pepper Street
 Lymm WA13 0JB

111. Staff hours

Council approved payment for Clerk's 170 TOIL hours from April 2021 to June 2022. 30 hours to be used for leave.

112. Dates of next meetings

Planning 19th July 2022 at 6pm
 Full Council Meeting 13th September 2022 at 7.30pm

Meeting closed at 10.35pm

Actions following meeting:

Agenda item	Action point	Lead
215.4.2	Hall bin storage area and kitchen window replacement – pending capital project	Clerk
167	Report from tree officer re: trees at The Cross in order to apply for planning permission for trees at The Cross	Clerk
196	Bring a plan for aerial photos for the village hall to a future meeting	Cllr Selwood
204.2	Book Councillor standards training	Clerk
265	Blocked gullies – Borough Councillors to challenge WBC about the performance management of contractors including the poor repair to highways	Borough Councillors
82	Follow up comments about drug activity at Sow Brook	Cllr Gowland
82	Determine powers for supporting access to green spaces re: Heatley Mere	Clerk
90	Determine powers for insuring volunteers or carrying out work in a closed churchyard	Clerk
91	Check bin emptying schedule with WBC following overflowing bins at Sow Brook	Clerk
91	Youth engagement post action	Clerk and Cllr Gowland
98	Future of festivities group to be discussed at the Events Committee with a recommendation to be brought to a future Full Council meeting	Clerk
98	Thanks to Festivities Volunteers to be sent to Clerk for circulation	Cllr Selwood
99	Draft Defibrillator Policy to be tabled at the September meeting	Clerk
103	Lower Dam planter to be on the September agenda	Clerk