

LYMM PARISH COUNCIL

Clerk to the Council: Kerry Duffin
Telephone: 07741 877870
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Address: The Village Hall, Pepper Street, Lymm WA13 0JB



Minutes of the EVENTS COMMITTEE held on 25th January 2022 at 6pm held in Lymm Village Hall

Councillors: * **Cllr Selwood (Chairman)**
 * **Cllr Gowland**
 * **Cllr Johnstone**
 * **Cllr Stansfield**

Also in attendance: **Kerry Duffin (Clerk)**

25. Welcome, Introductions and Housekeeping

The meeting opened at 6pm.

26. Apologies for Absence

No apologies were received.

27. Code of Conduct – Declaration of Interest

Members were reminded of their responsibility to declare any personal interest or prejudicial interest that they may have had in any item of business on the agenda no later than when the item was reached.

28. Public participation

No members of public were present.

29. Previous meeting's minutes and progress of actions

RESOLVED: The minutes from the meeting on 7th December 2021 were approved as an accurate record.

ITEM	ACTION	WHO RESPONSIBLE	UPDATE
Platinum Jubilee	Chase WBC re: lighting a beacon in a park	Clerk	Pending following confirmation of beacon at lower dam
	Contact high school and special schools	Clerk	Carry forward and include choir invite
	Choir update at the next meeting	Clerk	On agenda
	Follow up road closures enquiry to WBC	Clerk	Pending confirmation of closure request

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Remembrance	Post event reflection and recommendations for next year	Clerk and St Mary's	Complete and recommendations from the meeting to be brought to the next meeting
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30. Platinum Jubilee

30.1. Project Manager

RECOMMENDATION: Cllr Selwood volunteered to be the project manager for the event and shared a document he prepared regarding the options for the occasion.

30.2. Working Group

RECOMMENDATION: To set up a working group to efficiently meet and plan the event. Relevant residents to be invited. Clerk to draft a Terms of Reference document for approval at Full Council.

30.3. Proclamation

The time has now been changed to 2pm at The Cross.

30.4. Choirs

Discussion of the setting up of the separate groups to come together on the day to perform at the lighting of the Beacon. Clerk to contact all choirs, churches and schools to invite them to be part of the project.

30.5. Beacon

RECOMMENDATION: Order a beacon from Walk the Plank to be delivered, lit at 9.45pm, stewarded and removed for the cost of £500 + VAT, including gas for up to 5 hours burn time.

30.6. Legacy project

Many suggestions have been received. Date to be set to consider how to process the responses and how the decision making will take place.

30.7. Street parties

Parish document to be created for residents to be able to plan their own street parties and road closures.

30.8. Village closure / event project

Plan the event to include community lanterns to be brought to the beacon lighting, the community choirs to sing the Jubilee song, pipers, bugler and cornet players, a PA for a sing song and other suggestions.

Events Chairman, Clerk and Assistant Clerk to meet and start the planning process bringing the first draft to February's Full Council.

31. Festivities Working Group

The preference from the Festivities Working Group is to disband the working group and become an independent organisation responsible for the decoration of the village in summer and for Xmas, separating from the Parish Council.

RECOMMENDATION: Three councillors voted and Cllr Selwood abstained. That the Festivities Working Group is disbanded and that the current volunteers

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develop the relevant organisation for their needs, external to the Parish Council. The Parish Council recommends that the dressing of the village in the summer is then handed to the new organisation who can then contact the local festivals regarding their needs. However, the Xmas trees and lighting remain the responsibility of the Parish Council along with all the assets that relate to this.

Consideration will be given to the transfer of Xmas when the newly formed organisation is sufficiently constituted and set up to provide a safe service working in partnership with Warrington Borough Council and the Parish Council.

32. Carols debrief

This item will be discussed at the next meeting.

33. Festivals and events in Lymm 2022

This item will be discussed at the next meeting.

34. Any other updates not mentioned elsewhere on the agenda

Yarn bombing Xmas trees will be discussed at the next meeting.

35. Date of next meeting

1st March 2022 at 8pm

Meeting closed at 9.30pm