

# LYMM PARISH COUNCIL

Clerk to the Council: Kerry Duffin  
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Address: The Village Hall, Pepper Street, Lymm WA13 0JB



## Minutes of the RESOURCES COMMITTEE held on 17<sup>th</sup> June 2021 at 6pm held in Lymm Village Hall

**Councillors:**

- \* Cllr Marks (Chairman)
- Cllr Buckley
- \* Cllr East
- \* Cllr Kirkham
- \* Cllr Selwood
- Cllr Sharma

**Also in attendance:** Cllr Bob Barr  
Kerry Duffin (Clerk)

### 1. Welcome, Introductions and Housekeeping

The meeting opened at 6pm

### 2. Apologies for Absence

Apologies were received from Cllrs Buckley and Sharma.

### 3. Code of Conduct – Declaration of Interest

Members were reminded of their responsibility to declare any personal interest or prejudicial interest that they may have had in any item of business on the agenda no later than when the item was reached.

### 4. Approval of last meeting's minutes

Minutes were already previously approved at the Full Council.

### 5. Review of last meeting's actions

#### Village Hall Roof

The roof survey reports and the 10 year environmental report were discussed with a need for improvement works on the village hall roof to begin as soon as possible. A three-tiered approach was supported as approved during the last term:

1. Roof
2. Other externals (windows, doors, brickwork etc)
3. Internals

**ACTION:** Clerk to contact Steve Hunt

## AGAR

### 6. Internal Audit

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The two actions were discussed. Regarding signatories, Clerk to write a report to be taken to July's Full Council. Assets appears later on the agenda.

**ACTION:** Clerk to write a report re: signatories to be taken to Full Council.

## Finance

### 7. Bank Account

#### 7.1. Options for the bank account following letters from Lloyds Bank

**RECOMMENDATION:** That £85k be moved to a new Co-operative Bank account for reserves as a safety precaution in case of bank collapse. An ethical bank is favoured.

**ACTION:** Clerk to seek guidance regarding spreading of funds.

#### 7.2. Signatories

Signatories were confirmed over the phone at Lloyds Banks as former Cllr Joe Griffiths and current Councillors Barr, Buckley, Marks and the Clerk. The forms have already been completed to remove the former Cllr from the account. All other signatories are as requested at the May Annual Council meeting.

### 8. Finance figures for 2020-21

The budget was discussed in detail including the PCSO posts and KPIs, anti-social behaviour, festivities, grants, the Local Plan and COVID reserves. The Financial Regulations indicate when reports are due. The Quarter 1 reports will be tabled at the September meeting.

## Village Hall

### 9. Post COVID reopening

The hall provides a service to the community. Safe and sensible reopening of the village hall was discussed with a cautious approach being recommended until review at the September Committee meeting.

Increasing bookings was discussed for when the hall can open further with the possibility of improving facilities. The hall does not need to make a surplus just be subsidised by as little of the precept as possible.

Discounted hall bookings were discussed. Cllrs Marks and Selwood declared non-pecuniary interests due to their involvement with Lymm Festival and Dickensian Festival. In effect, the Parish Council has been subsidising free hall hirers with no

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account of the building's running and refurbishment costs being accounted for. The Committee recommends the system needs tightening and the suggestion of operating on a cost neutral basis rather than the Parish Council subsidising hirers was favoured.

**RECOMMENDATION:** Existing measures are to be maintained until further guidance is available.

**ACTION:** Council requested the Clerk find out how other halls and parishes are planning their reopening and what their annual income levels are.

**RECOMMENDATION:** Council to draft a policy and checklist for discounting hall hire fees which states the situation and allows flexibility for decisions. Clerk to draft for the September meeting.

## Assets

### 10. Asset Checks

Committee reviewed the assets list with several needing to be added including some planters. Some assets require repair or painting.

**RECOMMENDATION:** Clerk to check the non-environment assets annually and report back to Resources Committee with the results.

**ACTION:** Clerk to bring a list of repairs and costs from the Environment Team's latest asset check to the July Full Council meeting.

## Other

### 11. Grant update

The recent grants were discussed with no action necessary.

**ACTION:** Clerk to check the LEAF event will still take place.

A tour of the village hall and facilities was then conducted for new councillors.

### 12. Next meeting date

6<sup>th</sup> September 2021 at 7pm in advance of the September Full Council meeting.

Meeting and walk round closed at 9.15pm