

LYMM PARISH COUNCIL

Clerk to the Council: Kerry Duffin
Telephone: 07741 877870
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Address: The Village Hall, Pepper Street, Lymm WA13 0JB



Minutes of the RESOURCES COMMITTEE held on 8th March 2021 at 1pm by Zoom

Councillors:

- * Cllr Bamforth (Chairman)
- * Cllr Barr (arrived at 1.30pm)
- * Cllr Johnstone
- * Cllr Buckley
- Cllr Gowland
- Cllr Hawley

Also in attendance: Kerry Duffin (Clerk)

1. Welcome, Introductions and Housekeeping

The meeting opened at 1pm

2. Apologies for Absence

No apologies were received.

3. Code of Conduct – Declaration of Interest

Members were reminded of their responsibility to declare any personal interest or prejudicial interest that they may have had in any item of business on the agenda no later than when the item was reached.

4. Review of last meeting's actions

All actions were followed up and taken to Full Council where appropriate.

5. Projected year-end figures for 2020-21

Actuals to the end of January and forecast figures to the end of March were presented. The figures were reviewed with income for the hall significantly lower and miscellaneous income being explained as a COVID grant and VAT as well as some other smaller items. Questions were raised regarding underspend and carry forward figures.

RECOMMENDATION: That the £48k underspend from 2020-21 is carried forward to 2021-22 as allocated income for improvement works to the village hall.

6. Village hall roof

The roof survey reports and the 10 year environmental report were discussed with a need for improvement works on the village hall roof to begin as soon as possible. A three-tiered approach was suggested:

1. Roof
2. Other externals (windows, doors, brickwork etc)

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3. Internals

RECOMMENDATION: Due to the expected costs of the work, a sealed bid, tender process will be required. Clerk to prepare a tender document to be reviewed at Full Council.

RECOMMENDATION: Clerk to contact the surveyor and ascertain their potential role and costs/retainer going forwards.

7. Annexe door

RECOMMENDATION: Lock to be replaced with a new secure key lock and replacement keys ordered for all known keyholders.

8. Village hall bin store

Three quotes were reviewed to build a bin store near the green shed for safe storage of the bins and dangerous access to the roof being removed.

RECOMMENDATION: Handyman Services to be offered the work at a cost of £1750

9. MRFS Account

RECOMMENDATION: Due to the amounts involved and the time that has passed, pay the bill in full and ensure that the contract has been completely cancelled.

10. Lymm Radio Equipment

RECOMMENDATION: Due to the partnership working of the Parish Council and Lymm Radio, Lymm parish Council will gift the equipment to Lymm Radio with a written agreement that in the event of the radio station closing, the equipment is to be returned to the Parish Council. This is seen as a one-off offer due to the partnership working of the two parties.

11. Lymm Parish Grant Guidelines

RECOMMENDATION: That the guidelines are satisfactory and remain the same for 2021-22 and that the checking of grant expenditure is completed sufficiently.

12. Barclays Bank

RECOMMENDATION: Cllr Barr to contact Warrington Borough Council to establish ownership. Updates from other Parish Councillors to be made at the next Full Council meeting.

13. Next meeting date

April 28th 2021 at 1pm with the main agenda item being the roof tender document.

Meeting closed at 2.10pm