

LYMM PARISH COUNCIL

Clerk to the Council: Kerry Duffin
Telephone: 07741 877870
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Address: The Village Hall, Pepper Street, Lymm WA13 0JB



Minutes of the RESOURCES COMMITTEE held on October 7th 2020 at 1pm by Zoom

Councillors:

- * Cllr Bamforth (Chairman)
- * Cllr Barr
- * Cllr Johnstone
- * Cllr Buckley
- * Cllr Gowland (arrived at 1.30pm)
- * Cllr Hawley

Also in attendance: Kerry Duffin (Clerk)

1. Welcome, Introductions and Housekeeping

The meeting opened at 1pm

2. Apologies for Absence

All councillors were in attendance. No apologies were received.

3. Code of Conduct – Declaration of Interest

Members were reminded of their responsibility to declare any personal interest or prejudicial interest that they may have had in any item of business on the agenda no later than when the item was reached.

4. Review of last meeting's actions on February 11th 2020

All actions were completed.

Finance

5. End of Q2 figures for 2020-21

This document was not presented to the Committee due to Clerk capacity. With reduced income from hall hire and reduced expenditure (road closures, festival grants etc) the Committee has no concerns about the remaining financial situation for 2020-21. The reports will be presented at the next Resources Committee.

6. Precept & Budget setting 2021-22

Committee members agreed that an increase in precept is necessary to, at a minimum, pay for inflationary increases. With village hall and roof work needed as well as increased work that WBC is not completing, a bigger budget seems

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necessary. Need to ensure that the parish knows what work the Parish Council is carrying out and what the tax is paying for.

PWLB – ensure that the funding is held in reserves for works carried out.

Budget setting timetable was set as:

Date	Action	Where
24 October 2020	Councillors to submit budgetary needs to Clerk	Email / phone
5 November 2020	First draft of 2021-22	Resources Committee
10 November 2020	Present draft to Full Council	Full Council
	Further development of budgets	
8 December 2020	Table 2021-22 budget for sign off	Full Council

Village Hall

7. Village Hall Electricity provider

Committee **RECOMMENDED** Ecotricity as the new provider for the electricity now the British Gas contract has come to an end. This provider offers zero carbon emissions as well as a competitive unit cost.

8. Discussion of the business case for the hall

The Committee and Council Chairmen had a detailed visit and walkround of the village hall in September. The Chairman raised the issue of whether the Parish Council needs a village hall and whether there is a commitment to developing the space and making it fit for purpose. All were in agreement that the hall is a favourable asset of the village and provides great benefit to the community.

Community Cheshire Action to be contacted to support the process and make recommendations.

There is a need for office space and potentially public toilets at the village hall and a review of the partition and the rentable spaces also taking into account the green commitment that the Parish Council has made including reviewing the ceilings, the lighting and the option of solar power.

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Clerk to get costs for someone to provide the council with a reimagining of the spaces in the hall, the addition of some areas and a green plan.

The immediate needs are:

1. Water-tight flat roof
2. Remove self-seeded tree at the rear of the hall
3. Mortar at the rear of the hall

9. Walkaround on September 22nd

CLlr Hawley and Bamforth met at the hall and discussed the issues below:

Structural

- The roof - flat - the issues and options to progress
- The pitched roof - roof survey - next steps following receipt of the survey
- Ladies toilet wall - repair needed following water ingress

The green agenda - the parish council and village hall becoming carbon neutral

- Windows/doors
- Lighting

Security

- Grill on kitchen window - prevent access to flat roof
- Spikes/barrier/deterrent to roof (tentatively approved by conservation officer)
- Bin store - prevent further access to village hall roof by moving wheelie bins

Furniture and decoration

- Far wall - decoration
- Furniture - replace / upgrade
- Wall furniture - replace clock
- Carpet inner front door - replace
- Gents toilets - replace / remove urinal
- External windows / doors

Cleaning / Contractors

- Cleaners - SLA/contract/hours/activity sheet

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- Sanitary bins - contract renewal
- Paving at the front of the hall - slippery when wet

COVID 19

- Risk assessment update

RECOMMENDATIONS to Full Council:

- Budget of up to £1500 to replace the kitchen window with at least a double glazed frame with toughened glass (escape route)
- Clerk to formalise the contract with the cleaners in terms of tasks and hours.
- Clerk to seek costs for a bin store to secure the wheelie bins, the window to be replaced
- Clerk to seek costs for the flat roof to be secured
- Budget of up to £250 to remove the problem tree at the rear of the hall
- Approval of the Village Hall Insurance quote

Consider grants to businesses to allow for public to use toilets.

Chairman to loan jet wash to environment team to clean the passageway and front of the hall.

1.1. Next meeting date

5th November 2020, 1-3pm

Meeting closed at 2.10pm.