

LYMM PARISH COUNCIL

Clerk to the Council: Kerry Duffin
Telephone: 07741 877870
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Address: The Village Hall, Pepper Street
Lymm WA13 0JB



Members of the Committee you are hereby summoned to attend the meeting of

LYMM PARISH COUNCIL STAFFING COMMITTEE

**On Thursday September 17th at 6.30pm
By Zoom**

**Meeting ID: 885 1097 3018
Passcode: 452440**

<https://us02web.zoom.us/j/88510973018?pwd=ZWlmcjVmaGVBYnZSeE1zREFNbk5BQT09>

AGENDA

- 1. Welcome, Introductions and Housekeeping**
- 2. To Accept Apologies for Absence**
- 3. Code of Conduct – Declaration of Interests**
Members are reminded of their responsibility to declare any personal interest or prejudicial interest that they may have in any item of business on the agenda no later than when the item is reached.
- 4. Follow up from previous meeting and actions (Appendix)**
- 5. HR follow up – Joined by Jackie Weaver, Chalc**
An update and discussion of the recent HR issue leading to an action plan to move forwards
- 6. Environment Warden Post**
Set a timetable for recruitment for documents approved at September 2020 meeting
- 7. JD – Environment Manager**
JD to be considered and updated
- 8. Organisational Structure**

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New organisational structure to be considered

9. 2020-21 Pay Awards

NALC Pay awards for 2020-21 have been released. Committee to consider approving and adopting the scales.

10. Staff hours & leave (Appendix)

Review the use of annual leave and TOIL from 2019/20 making recommendations to Full Council to move forwards

11. Staff Appraisals

Committee to consider if, when and how to plan staff appraisals

12. Date of next meeting

KDuffin

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