

LYMM PARISH COUNCIL

Clerk to the Council: Kerry Duffin
Telephone: 07741 877870
Email: clerk@lymmparishcouncil.gov.uk
Address: The Village Hall, Pepper Street
Lymm WA13 0JB



**Members of the Council you are hereby summoned to attend the
Meeting of**

LYMM PARISH COUNCIL

**on Tuesday 8th September 2020 at 7.30pm
by Zoom**

Join Zoom Meeting

<https://us02web.zoom.us/j/83720772019?pwd=QTAwV2tVdjR4a244SllxWWluSld0UT09>

Meeting ID: 837 2077 2019

Passcode: 616917

for the purpose of transacting the following business

AGENDA

1. Welcome, Introductions and Housekeeping

2. To Receive and Accept Apologies for Absence

3. Code of Conduct – Declaration of Interests

Members are reminded of their responsibility to declare any personal interest or prejudicial interest that they may have in any item of business on the agenda no later than when the item is reached.

4. Public Open Forum

An opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 5 minutes per person.

5. Report from PCSOs (Appendix)

To receive the recent reports from the Police Community Support Officers including COVID 19 updates

6. Co-Option of 2 new Parish Councillors (Appendix)

To receive written applications for the office of Parish Councillor and to receive presentations from candidates

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7. Minutes of the Previous Meeting (Appendix)

To approve the minutes of the meeting held on 14th July 2020

8. Update on Actions from Previous Meeting

Agenda item	Action point	Lead	Update
80.4.4	Chase structural report of the village hall roof	Clerk	
167	Contact WBC regarding the dropped kerb by Adcotts	Clerk	
171.3.3	Contact WBC Licensing for clarification of alcohol and licences at the hall	Cllr Gowland / Clerk	
211.1.2	Enquire about the allocation of S106 funding from Lymm Hotel	Cllr Marks	
211.4.1	Enquire about electric car charge points in Lymm car parks	Cllr Fradgley / Cllr Barr	
6	The Cross – Councillors to meet to look at seating options	Cllr Hawley	
15	Amend the Complaints Procedure	Clerk	
17	Invite PCSOs to future Full Council meetings by Zoom	Clerk	
23	Arrange Environment Manager to meet at Slitting Mill	Clerk	
24	Toilets at Dam – insurance quote	Clerk	
26	Amend the Co-option Policy	Clerk	
31	Delegate Asset Checks to Environment Manager	Clerk	
32	Carry out necessary checks, risk assessments and updates to the hall to open COVID securely	Clerk	
34	Contact MRFS re: village hall intruder alarm	Clerk	
36.2	Bring 3 quotes for trees at The Cross to be trimmed to the September meeting	Clerk	
36.3	Arrange for gifts for Peter Powell and Cllr Buckley	Clerk	

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9. Minutes of Committee Meetings

9.1. Planning Committee (Appendix)

- 9.1.1. To approve the minutes of the Planning Committees held on 2^{1st} July, 11th August, 1st September 2020
- 9.1.2. To receive updates from the Chairman of the Planning Committee and Borough Councillors on planning issues
- 9.1.3. Council to decide on how to proceed with responding to the White Paper
https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/907647/MHCLG-Planning-Consultation.pdf

9.2. Staffing Committee

- 9.2.1. To approve the minutes of the Staffing Committee meeting held on 10th August 2020
- 9.2.2. To receive an update from the Chairman

9.3. Environment Committee

- 9.3.1. To receive an update from the Chairman

9.4. Resources Committee

- 9.4.1. To receive an update from the Chairman

10. Schedule of Accounts (Appendix)

July and August's accounts are presented for approval

11. Annual Accounts 2019-20 (Appendix)

The draft Annual Accounts 2019-20 and proposed timescale for the Public Inspection of the Accounts are presented for approval

12. Speeding and Traffic Issues

- 12.1. Burford Lane speed watch update**
Council to receive an update from Cllr Buckley
- 12.2. New Road speeding concerns**
- 12.3. Lymm Village HGV signage and restrictions**
- 12.4. SID Data 2020**

Location	Dates	Speed Limit	No of vehicles recorded	% of drivers over speed limit	Highest speed recorded
Burford Lane	30th Jan-19th Feb	40	23,146	26.5%	75.3mph

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Mill Lane	1st-25th March	30	14,155	75.5%	77.3mph
Rushgreen Road	6th May-2nd June	30	16,936	71.5%	73.1mph
Booths Hill Road	18th June-22nd July	30	58,123	72.4%	Data unclear but over 70mph

Average of 61% of all vehicles monitored were speeding.

13. Anti-Social Behaviour

Council to be updated regarding recent incidents at The Cross and Sainsbury's

14. Slitting Mill

Council to receive an update on work at the Slitting Mill

15. Keep Lymm Kleen / Litter

- 15.1. Council to receive an update on renewal of supplies and consider allocating a future budget to be spent on additional purchases when necessary. A partnership has started to develop between McDonalds at Lymm Services and Keep Lymm Kleen, with McDonalds donating grabbers and gloves. McDonalds staff will also join in future litter picking days.
- 15.2. Council to be made aware of a national Litter Picking campaign between 11 and 27 September 2020.

16. Toilets at Lymm Dam (To be tabled at the meeting)

Council to receive an update on the toilets at Lymm Dam and to make a decision on:

- 16.1. Accepting an insurance quote at a cost of £71.56 up to the end of May
- 16.2. Cleaning operator
- 16.3. Annual cleaning product costs
- 16.4. Opening times of the facility
- 16.5. Who will be responsible for opening / closure of the facility

17. Village Hall

- 17.1. **Roof Survey (Appendix)**
Council to receive the Surveyors Report for the village hall roof, agreeing the next steps following the results
- 17.2. **Emergency Tests and Updates (Appendix)**
Emergency Lights and fire alarm checks have all been completed satisfactorily. Council to consider a recommendation that has been

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made for amendments to emergency lights casings and batteries at a cost of £125 plus VAT. (Appendix)

18. Funding Applications (Appendix)

Council to consider two new funding applications

- | | | |
|--------------|----------------------------------|--------------|
| 18.1. | Lymm Heritage Centre | £2000 |
| 18.2. | Oughtrington Cricket Club | £850 |

19. Davies Way Car Park – Bins

Council to receive an update

20. SLCC Conference

Council to consider Clerk attending online training at a cost of £25

21. Microsoft Renewal

Council to approve the annual renewal of Microsoft at a cost of £79.99

22. Village Clock

Council to consider a quote from Shire Clocks to:

1 x clock resynchroniser. This will automatically restart the clock exactly 12 hours after any power failures and is pre-programmed to alter the clock at the summer and winter time changes for the next 20 years.

Parts Cost: £250 + VAT.

The labour cost for us to attend site and fit new Resynchroniser and check clock.

Labour Cost: £775 + VAT.

TOTAL: £1025 + VAT

23. Covid Measures – Bridgewater Street

The final closure of Bridgewater Street will be 6th September 2020. Council to consider continuing the measures on Bridgewater Street at a cost of circa £1300 per weekend.

24. Lymm High Trustees

Council to nominate two trustees to join the school board

25. Remembrance Parade

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Council to consider:

- 25.1.** How to proceed with Remembrance in 2020
- 25.2.** RBL's request to meet at the Village Hall without charge when reopen

26. Carols at The Cross

Council to decide how to proceed with Carols at The Cross in 2020

27. Chair's Communications

- 27.1.**

28. Clerk's Communications

- 28.1. Approval of Payment of Invoices (Appendix)**
- 28.2. Aged Debtors Report (Appendix)**
Outstanding/unpaid invoices report for notification and clarification.
- 28.3. Village Hall re-opening – update**
- 28.4. M6 J19 survey**
- 28.5. Blocked Gulleys and Flooding** - Council to compile a list of problem areas to forward to Warrington Borough Council for action
- 28.6. May Queen Field damage**– images attached
- 28.7. NALC training opportunities** – Councillors to request training from the NALC programme **(Appendix)**
- 28.8. Cheshire Community Policing Newsletter – 28/8/20**

29. Date of Next Meeting and Items for the Next Agenda

Full Council to be confirmed as Tuesday 13th October 2020 at 7.30pm by Zoom.

Planning Committee to be confirmed as Tuesday 22nd September 2020 at 6.30pm by Zoom.

Part 2

30. Council to discuss staffing matters.

31. Council to vote to co-opt 2 new councillors to the Parish Council.

KDuffin

Kerry Duffin
Clerk to the Council