

## LYMM PARISH COUNCIL

**Clerk to the Council:** Kerry Duffin  
**Telephone:** 07741 877870  
**Email:** clerk@lymmparishcouncil.gov.uk  
**Address:** The Village Hall, Pepper Street  
Lymm, WA13 0JB



### Minutes of the Full Council meeting of LYMM PARISH COUNCIL

**Held on Tuesday 10<sup>th</sup> March 2020 at 7.30pm  
in the Council Chambers, Village Hall, Pepper Street, Lymm.**

Councillors:

- \* Cllr G Hawley (Chair)
- Cllr B Barr (Deputy Chair)
- Cllr J Bamforth
- \* Cllr K Buckley (arrived at 8.34pm)
- Cllr A Carter
- \* Cllr A Cooper
- Cllr G Gowland
- \* Cllr J Griffiths
- \* Cllr A Johnstone
- \* Cllr I Marks
- Cllr A Fradgley
- \* denotes attendance

Also in attendance: Kerry Duffin (Clerk)  
Robert Tucker (Assistant Clerk)

#### **226. Welcome, Introductions and Housekeeping**

Cllr Geoff Hawley opened the meeting at 7.30pm.

#### **227. To Receive and Accept Apologies for Absence**

Apologies were received and accepted from Cllrs Bamforth, Gowland, Carter, Barr and Fradgley.

#### **228. Code of Conduct – Declaration of Interests**

Members were reminded of their responsibility to declare any personal or prejudicial interest that they may have had in any item of business on the agenda no later than when the item was reached.

#### **229. Public Open Forum**

**229.1.** The Millennium Walk towards the waterfall was raised and whether this was on the back burner as a project. Council confirmed that it is very much still a live project and that the Japanese Knotweed has merely stalled the process.

**229.2.** The stones have disappeared from the trees at The Cross. Council confirmed that the trees require some attention and potential removal due to root damage of The Cross.

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- 229.3.** Lower Dam looks full of silt. Member of the public asked who is responsible for maintaining it. UU/ WBC are responsible. Cllr Buckley has a meeting later in the week and will raise this issue.
- 229.4.** Query regarding the repair of the damaged railings at The Bull. Council responded that the repair is with Warrington Borough Council and the driver's insurance company.
- 229.5.** Lorries in the village and on the bridges was raised as a concern. Council responded that it is an ongoing issue and being dealt with. Members of the public can raise their concerns directly with Warrington Borough Council sending photographic evidence if they have it.
- 229.6.** Lymm in Bloom asked for the green bin licence to be renewed. Work has started on the Woodland Walkway in Ridgway Grundy. VE Day will see the sunken gardens shut and a display of candles installed.
- 229.7.** The bin on dog bridge has been replaced. Thanks to the Council for organising this.
- 229.8.** Towpath footpath is in a great state of disrepair and is dangerous. Member of Public to send photographs and Clerk to follow up with Peel Holdings.

### **230. Report from PCSOs**

Both PCSOs sent apologies in advance of the meeting. Statistics are:

Criminal Damage x 10  
Burglaries x 7  
Thefts / Shoplifting x 16  
Theft from Motor Vehicle x 7

Cars are being vandalised on the Brookfield Road area of Lymm. Cars on Eagle Brow roundabout are being ticketed when applicable.

Parish Councillors met with WBC parking officer on site on Friday March 13<sup>th</sup>. Current issues were raised and WBC will inform the parking wardens to make on street inspections. Blue badge holders have 3 hours, business loading / unloading have 5 minutes on double yellow lines.

### **231. Minutes of the Previous Meeting**

Proposed: Cllr Cooper  
Seconded: Cllr Johnstone

**RESOLVED:** The minutes from the meeting on 11<sup>th</sup> February 2020 were approved as accurate. All councillors present were in agreement.

### **232. Actions from the Previous Meeting**

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<b>Agenda item</b>	<b>Action point</b>	<b>Lead</b>	<b>Update</b>
80.4.4	Structural survey of the village hall roof	Clerk	Continued to chase
106	Lymm Dam Crossing Source initial reports and timing for the crossing. Pending a response from Warrington Borough Council.	Clerk	WBC are aware of the issues and claim that pressure to provide parking spaces has affected the design. WBC has commissioned an audit of the site.
167	Contact WBC regarding the dropped kerb by Adcotts	Clerk	Location confirmed. Will inform WBC.
168	CCTV policy and implementation	Clerk	Carry forward
168	Contact Warrington parking team re: wardens checking more than car parks for illegal parking	Clerk	On site meeting took place on March 13 <sup>th</sup> . Wardens will check double yellow lines and other enforcement areas.
171.3.3	Contact WBC Licensing for clarification of alcohol and licences at the hall	Cllr Gowland / Clerk	Still awaiting WB response.
175	Follow up double yellow lines on Whitbarrow Road	Clerk	WBC response – will address with contractor when work on the new development commences.
190	Send bin copy to the Clerk to share and approve	Cllr Buckley	Bins arrived and ready for installation.
192	Enquire about costs to insure toilets on current policy	Clerk	Awaiting cleaning and insurance costs
193	Inform St Mary's about the funding decision re: St Mary's Church Hall	Clerk	Wall collapsed in St Mary's Churchyard near The Dam. Clerk to search archives for minutes and correspondence relating to the closing of the churchyard and the transfer of responsibility to WBC.  Contact James Tandy for input on the churchyard background.

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208	Lorry watch – check:  1) Weight restriction through the village 2) Bridge load weights 3) HGV sat nav systems for Lymm	Clerk	Contacted WBC for clarification and awaiting
211.1.2	Add two developments to the next Planning Committee agenda	Clerk	Completed and removed
211.1.2	Enquire about the allocation of S106 funding from Lymm Hotel	Cllr Marks	Carry forward
211.4.1	Liaise re: young people’s competition poster and marketing	Clerk	Completed and removed
211.4.1	Enquire about electric car charge points in Lymm car parks	Cllr Fradgley	Carry forward
221	Inform Neighbourhood Plan group when membership of the Rural Market Towns Network has been initiated	Clerk	Completed and removed

### 233. Minutes of Committee Meetings

#### 233.1. Planning Committee

**233.1.1. RESOLVED:** The minutes from the meeting held on February 25<sup>th</sup> 2020 were approved as accurate.

**233.1.2.** Updates from the Planning Chairman included 2019/36091 land at Higher Lane and 2019/35915 18 Grammar School Road which were approved for development at DMC. Clarity was sought re: the door on the new toilet block at Lymm Dam.

#### 233.2. Staffing Committee

**233.2.1.** The Committee has not met again yet. Planned for March 2020.

#### 233.3. Resources Committee update

**233.3.1.** The minutes from the meeting on February 11<sup>th</sup> 2020 could not be approved.

**233.3.2.** Recommendations proposed and **RESOLVED** to:

233.3.2.1. Change the Gas supplier to Ecotricity at the village hall

233.3.2.2. British Gas boiler cover to be renewed at a cost of up to £380

233.3.2.3. Dementia training in exchange for room hire with Bridgewater Home Care

#### 233.4. Environment Committee update

**233.4.1.** An update was received from the Committee chairman.

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Community event planning is continuing and the group will attend the next May Queen meeting in March.

### 234. Schedule of Accounts

**RESOLVED:** The schedule of accounts for February was approved.

Questions were asked about the Environment Officer's expenses (wheelbarrow and paint), whether the surveyor for the hall was receiving payment before the report has been received (report has already been received) and UU water bill which is higher due to actual meter readings rather than estimates on Sow Brook allotment site.

### 235. VE Day Celebrations

**235.1. RESOLVED:** Hall to be hired to WI for free for VE Day Celebrations.

**235.2.** Clerk queried whether the Chairman was declaring an interest in this item and if so, the meeting would not be quorate. **RESOLVED:** Chairman to use allowance to pay for prizes for children's art competition.

### 236. Grant Application Form – Heritage Centre

Cllr Hawley declared an interest. This item could not be taken as the meeting was not quorate.

### 237. Sow Brook Allotment Update

United Utilities met with Parish Council on site on 21<sup>st</sup> February 2020. UU will not consider removing the trees or the asbestos on site. Council is still waiting to receive a draft agreement.

Warrington Borough Council have been unable to locate the maps for Cherry Tree School. Recent floods have caused issues with drainage and plans could not be found.

### 238. Website Accessibility

A report was shared with Councillors based on 3 potential providers offering a range of options based on updating the current site and building a new one. Council asked for the Lymm based supplier to provide a revised price and for all suppliers to be considered at the next meeting.

### 239. Marketing Costs 2020-21

**RESOLVED:** To pay marketing costs to Orbit News for newsletters in Lymm Life three times at a cost of £1650. Issues to be July/December/March.

### 240. Software

**RESOLVED:** To purchase a 3 year package for phones and laptops at a cost of £118.50 and £43.75 respectively.

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### 241. Corona Virus – Village Hall

Council approved recommendations to manage the pandemic at the village hall including taking note of Public Health England updates, keeping the hall as clean as possible, avoiding use of hand towels, ensuring sufficient supplies of soap are available at all times.

If staff or Councillors are feeling unwell they are not to attend meetings.

Investment in some Lymm events has already been removed so already having an impact.

It was noted that future insurance policies may not cover Corona.

### 242. Warrington Borough Council – notification of traffic management

Council received an update on traffic management.

### 243. Chair's Communications

No communications were made.

### 244. Clerk's Communications

#### Finance

244.1. Notification of Payment of Invoices – tabled at the meeting

244.2. Approval of Payment of Invoices – tabled at the meeting

It was **RESOLVED** that all payments were approved and are to be paid.

#### Village Hall

244.3. WiFi coverage is sketchy in some parts of the hall. Clerk to look into the cost of a booster.

#### Village Clock at The Cross

244.4. The current scaffolding has restricted the repair and servicing. Efforts will resume when the scaffolding has been removed.

#### Other

244.5. Cheshire Police – Anti Bullying Commission Phase 1 Report. Council decided a representative will not attend the event on March 23<sup>rd</sup> 2020

244.6. HS2 - The next meeting of the Implementation Advisory Group (North) will take place at 18:30 on Thursday 12<sup>th</sup> March 2020 at the Mere and Tabley Community Centre, Warrington Rd, Mere, Knutsford WA16 0PU

244.7. Little Bollington's Local Plan - consultation is open and details have been circulated

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### 224. Reports from Outside Bodies

- 224.1. Allotment Lead – a successful event took place in the hall on Saturday. Thanks to Rob Tucker for organising.
- 224.2. Lymm Youth and Community Association – the light has been installed on the corner by the hill. Invoice to follow.
- 224.3. Oughtrington CCA Management Board – no update was made.
- 224.4. PCSO/Police – no update was made
- 224.5. South Warrington Parishes Working Partnership – Lymm Clerk was the clerk for the last meeting due to personal issues with the Grappenhall and Thelwall Clerk. The meeting was useful and updates were made on Stobarts – awaiting a reply from the Secretary of State and the case is less secure now due to changes in the financial valuation of the company, Fiddlers Ferry is a potential development site.
- 224.6. Manchester Airport – Cllr Griffiths attended the latest Councillor visit. Improved transport links to the airport was the theme.
- 224.7. Neighbourhood Planning Working Group – the group is looking at heritage value of Lymm and transport links to schools.

### 225. Date of Next Meeting

The next Full Council meeting will take place on April 14<sup>th</sup> 2020 at 7.30pm in the Council Chambers.

The next Planning Committee meeting will take place on March 17<sup>th</sup> 2020 at 6.30pm in the Council Chambers.

**Meeting closed at 9.07pm**

**New actions from March meeting.**

<b>Agenda item</b>	<b>Action point</b>	<b>Lead</b>	
238	Contact Lymm website company re: costs	Clerk	
244.3	WiFi booster research	Clerk	