

LYMM PARISH COUNCIL

Clerk to the Council: Kerry Duffin
Telephone: 07741 877870
Email: clerk@lymmparishcouncil.gov.uk
Address: The Village Hall, Pepper Street
Lymm, WA13 0JB



Minutes of the Full Council meeting of LYMM PARISH COUNCIL

**Held on Tuesday 14th January 2020 at 7.30pm
in the Council Chambers, Village Hall, Pepper Street, Lymm.**

Councillors:

- * Cllr G Hawley (Chair)
- Cllr B Barr (Deputy Chair)
- Cllr J Bamforth
- * Cllr K Buckley (arrived at 8.34pm)
- Cllr A Carter
- * Cllr A Cooper
- Cllr G Gowland
- * Cllr J Griffiths
- * Cllr A Johnstone
- * Cllr I Marks
- Cllr P Powell
- * Cllr A Fradgley
- * denotes attendance

Also in attendance: Kerry Duffin (Clerk)
Robert Tucker (Assistant Clerk)

204. Welcome, Introductions and Housekeeping

Cllr Geoff Hawley opened the meeting at 7.30pm.

205. To Receive and Accept Apologies for Absence

Councillor Powell submitted his resignation to the Chairman on 7th February 2020. Cllr Hawley thanked Peter for all of his work for Lymm and stated that he will be missed.

Apologies were received and accepted from Cllrs Bamforth, Gowland, Carter and Barr.

206. Code of Conduct – Declaration of Interests

Members were reminded of their responsibility to declare any personal or prejudicial interest that they may have had in any item of business on the agenda no later than when the item was reached.

207. Public Open Forum

No issues were raised.

208. Report from PCSOs

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The on duty PCSO updated the statistics for the month:

BURG DWELLING – 2
BURG OTHER – 4
PERSONAL NUISANCE/ASB – 10
VIOLENCE – 8
CRIMINAL DAMAGE – 4
THEFT FROM MOTOR VEHICLE – 7
THEFT OF MOTOR VEHICLE – 2
THEFT – OTHER – 3
SHOPLIFTING – 1
HARASSMENT - 1
SUSPICIOUS BEHAVIOUR– 9

Update made from the PCSO on lorries driving through the village. All relevant signs have been checked and all are in place, clean and visible. A future operation will monitor lorries trying to drive through the village. There will be checks at each end of the village and suspicious vehicles will be stopped and issued with the appropriate penalty.

209. Minutes of the Previous Meeting

Proposed: Cllr Fradgley
Seconded: Cllr Marks

RESOLVED: The minutes from the meeting on 14th January 2020 were approved as accurate. All councillors present were in agreement.

210. Actions from the Previous Meeting

Agenda item	Action point	Lead	Update
80.4.4	Structural survey of the village hall roof	Clerk	Booked week commencing 17 th Feb for work to take place
106	Lymm Dam Crossing Source initial reports and timing for the crossing. Pending a response from Warrington Borough Council.	Clerk	Crossing currently being installed. Light will be operational on February 24 th .
125.1.3	Ensure website copy is useful for the public regards planning and raising objections	Clerk	Website needs updating for disability access.
167	Contact Grill on the Cross to change the clock time	Clerk	Assistant Clerk updated the clock before the meeting. Concern that there is a fault. If

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			so, costs for service will be brought to the next meeting.
167	Contact WBC regarding the dropped kerb by Adcotts	Clerk	Photo needed to clarify the location
168	CCTV policy and implementation	Clerk	Carry forward
168	Contact Warrington parking team re: wardens checking more than car parks for illegal parking	Clerk	Clerk received reply from WBC. Urgent on site meeting to be requested.
171.3.3	Contact WBC Licensing for clarification of alcohol and licences at the hall	Clerk	Cllr Gowland sent draft document for Lymm Parish website to Licensing for approval.
175	Follow up double yellow lines on Whitbarrow Road	Clerk	Carry forward
184	Meet LYCA to discuss youth worker	Clerk / Staffing Committee	Appears later on agenda
190	Send bin copy to the Clerk to share and approve	Cllr Buckley	
191	Check elections and erection of a marquee at the village hall for VE Day celebrations	Clerk	Marquee acceptable as long as access to the hall is not restricted.
192	Enquire about costs to insure toilets on current policy	Clerk	Carry forward
193	Forward funding opportunities to Councillor Buckley	Cllr Carter	Completed and removed
193	Inform St Mary's about funding decision re: St Mary's Church Hall	Clerk	Completed and removed
200	Source appropriate alternative meeting venue for September	Clerk	Beer festival dates have changed. Alternative venue no longer needed.

211. Minutes of Committee Meetings

211.1. Planning Committee

211.1.1. RESOLVED: The minutes from the meeting held on January 14th and February 4th 2020 were approved as accurate.

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211.1.2. DMC meets next on February 12th 2020. Developments on Grammar School Road and Higher Lane will be on the agenda.

Two current significant developments were discussed and asked to be reviewed in the next Planning Committee - new houses on Dane Bank Road and Oughtrington Lane.

S106 funding was discussed. Cllr Marks will raise this with Warrington Borough Council and how the Parish Council can support the direction of the funding in Lymm, particularly regarding Lymm Hotel.

211.2. Staffing Committee

211.2.1. RESOLVED: The minutes from the meeting on January 27th 2020 were approved as accurate.

211.2.2. RESOLVED: Recommendations from the Committee were approved:

Additional 10 hours for the Assistant Clerk from April
New post for Environment Warden from April – 15 hours a week.
Emergency First Aid training - £495 budget
Resources for Clerk's training - £47.50

211.3. Resources Committee update

211.3.1. RESOLVED: The minutes from the meeting on January 27th 2020 were approved as accurate.

211.3.2. RESOLVED: Recommendations from the Committee were approved:

Ecotricity green approved as new supplier for electricity
Hire charges for the village hall for 2020/21 and 2021/22
£100 budget for kitchen crockery
£150 budget for home working equipment for Village Hall Admin Assistant
£205 for new timer switch for the external lights at the village hall

211.4. Environment Committee update

211.4.1. An update was received from the Committee chairman. Warrington Borough Council has submitted Green Flag forms. Electric car charge points in Lymm to be raised with Warrington Borough Council by Cllr Fradgley.

Community event will be initiated by a small group with a potential set of stalls at May Queen Festival.

RESOLVED: £200 for prizes for a young people's competition. All in favour. Clerk to liaise re: deadline dates, copy and design.

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212. Schedule of Accounts

RESOLVED: The schedule of accounts for January was approved.

213. Lower Dam Bollards

213.1. RESOLVED: Two new bollards at a cost of £125 each will be purchased and installed by the planters at the Lower Dam to prevent further damage.

Councillor Buckley arrived at this point – 8.34pm

214. Parking in Lymm

An update on Davies Way car park was given. Repairs will be made in the near future.

215. Burford Lane Speeding

An update was made to the Council including the support from the PCSOs to the speed watch group, the mobile SID being located in the area, local press involvement, surveys, residents petitions.

216. VE Day Celebrations

Cllr Hawley is attending a meeting on the 12th February and will provide an update at the next meeting.

217. Lymm Dam Toilets

Warrington Borough Council has agreed to fund the entire cost of the capital element of the project. Up to £7k per annum will be needed for the daily cleaning and supply of consumables. This cost will be brought to a future meeting for approval.

218. LYCA Request for Parish Council to Employ Youth Workers

LYCA is exploring all options across the borough.

219. Sow Brook Allotment Update

United Utilities met with Parish Council on site on 4th February 2020. Details of a rental agreement will be sent to the Parish Council to consider. The Allotment Society was present at the meeting and will also support the Parish Council with the contents once an agreement has been sent.

220. Operation London Bridge

It was **RESOLVED** to approve the protocol.

221. Rural / Market Towns Network

RESOLVED: Lymm will join the scheme at a cost of £150 per annum. Will be positive for the Neighbourhood Plan. Clerk to inform the Chair.

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222. Chair's Communications

223. Clerk's Communications

Finance

- 223.1. Notification of Payment of Invoices – tabled at the meeting
- 223.2. Approval of Payment of Invoices – tabled at the meeting
It was **RESOLVED** that all payments were approved.

Village Hall

- 223.3. The hall has been reserved for elections on May 7th 2020.

Sandy Lane phone box

- 223.4. The insurers have approved a replacement box. The crowdfunding amount and use to be confirmed.

Memorial Benches

- 223.5. A third bench has been claimed as a memorial bench.

Cheshire Fire Authority Consultation

- 223.6. Documents were shared with the Council.

Trafford Civic Quarter APP

- 223.7. The documents were shared with Council now the consultation is open.

Liverpool John Lennon Airspace Transition

- 223.8. Consultation period is now open and documents circulated to Council.

Hymns at The Cross

- 223.9. Churches Together will run the event again on 10th April 2020 at noon.

224. Reports from Outside Bodies

- 224.1. Allotment Lead – updated earlier in the meeting
- 224.2. Lymm Youth and Community Association – no update
- 224.3. Oughtrington CCA Management Board – has reserves of over £100k. Floor failing in main hall area.
- 224.4. PCSO/Police – update was made earlier in the meeting
- 224.5. South Warrington Parishes Working Partnership – an email will be sent to the Clerk for reference
- 224.6. Manchester Airport – Councillor visits booked again for March

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224.7. Neighbourhood Planning Working Group – the group will meet again later this week

225. Date of Next Meeting

The next Full Council meeting will take place on March 10th 2020 at 7.30pm in the Council Chambers.

The next Planning Committee meeting will take place on March 17th 2020 at 6.30pm in the Council Chambers.

Meeting closed at 9.30pm

New actions from February meeting.

Agenda item	Action point	Lead	
208	Lorry watch – check: 1) Weight restriction through the village 2) Bridge load weights 3) HGV sat nav systems for Lymm	Clerk	
211.1.2	Add two developments to the next Planning Committee agenda	Clerk	
211.1.2	Enquire about the allocation of S106 funding from Lymm Hotel	Cllr Marks	
211.4.1	Liaise re: young people’s competition poster and marketing	Clerk	
211.4.1	Enquire about electric car charge points in Lymm car parks	Cllr Fradgley	
221	Inform Neighbourhood Plan group when membership of the Rural Market Towns Network has been initiated	Clerk	