

LYMM PARISH COUNCIL

Clerk to the Council: Kerry Duffin
Telephone: 07741 877870
Email: clerk@lymmparishcouncil.gov.uk
Address: The Village Hall, Pepper Street
Lymm WA13 0JB



Members of the Council you are hereby summoned to attend the Meeting of

LYMM PARISH COUNCIL

**on Tuesday 10th March 2020 at 7.30pm
in the Council Chambers, Village Hall, Pepper Street
for the purpose of transacting the following business**

AGENDA

1. Welcome, Introductions and Housekeeping

2. To Receive and Accept Apologies for Absence

3. Code of Conduct – Declaration of Interests

Members are reminded of their responsibility to declare any personal interest or prejudicial interest that they may have in any item of business on the agenda no later than when the item is reached.

4. Public Open Forum

An opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 5 minutes per person.

5. Report from PCSOs

To receive the February 2020 reports from the Police Community Support Officers. Apologies given from both PCSO officers. Neither is on shift for the meeting.

6. Minutes of the Previous Meeting (Appendix)

To approve the minutes of the meeting held on February 11th 2020

7. Update on Actions from the Previous Meeting

Agenda item	Action point	Lead	Update
80.4.4	Structural survey of the village hall roof	Clerk	
106	Lymm Dam Crossing	Clerk	

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	Pending a response from Warrington Borough Council re: the dangerous nature of the newly installed crossing		
167	Contact WBC regarding the dropped kerb by Adcotts	Clerk	
168	CCTV policy and implementation	Clerk	
168	Contact Warrington parking team re: wardens checking more than car parks for illegal parking	Clerk	
171.3.3	Contact WBC Licensing for clarification of alcohol and licences at the hall	Clerk	
175	Follow up double yellow lines on Whitbarrow Road	Clerk	
190	Send bin copy to the Clerk to share and approve	Cllr Buckley	
192	Enquire about costs to insure toilets on current policy	Clerk	
193	Inform St Mary's about funding decision re: St Mary's Church Hall	Clerk	
208	Lorry watch – check: 1) Weight restriction through the village 2) Bridge load weights 3) HGV sat nav systems for Lymm	Clerk	
211.1.2	Add two developments to the next Planning Committee agenda	Clerk	
211.1.2	Enquire about the allocation of S106 funding from Lymm Hotel	Cllr Marks	
211.4.1	Liaise re: young people's competition poster and marketing	Clerk	
211.4.1	Enquire about electric car charge points in Lymm car parks	Cllr Fradgley	
221	Inform Neighbourhood Plan group when membership of the Rural Market Towns Network has been initiated	Clerk	

8. Minutes of Committee Meetings

8.1. Planning Committee

8.1.1. To approve the minutes of the Planning Committee held on February 25th 2020 (Appendix)

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8.1.2. To receive updates from the Chairman of the Planning Committee and Borough Councillors on planning issues

8.2. Staffing Committee

8.2.1. To receive an update from the Committee Chair

8.3. Resources Committee

8.3.1. To approve the minutes of the Resources Committee held on February 11th 2020 (Appendix)

8.3.2. To consider Recommendations from the Committee (see minutes)

8.3.3. To receive an update from the Committee Chair

8.4. Environment Committee

8.4.1. To receive an update from the Committee Chair

9. Schedule of Accounts

To approve February's accounts – to be tabled at the meeting

10. VE Day Celebrations

Council to consider:

- 1) Free village hall hire for afternoon teas run by the Lymm Jubilee WI and RBL on May 8th 2020. This event is taking place from 1.30 pm until 5.00pm, however they are requesting use of the hall from 9 am until 7 pm to enable set up and tidy away after the event. Lymm Jubilee is a non-profit making organisation and all helpers on the day are volunteers including the making and donating of the sandwiches and cakes that will be served to the general public. The cost of a ticket for this event is £7.50 to cover the entertainment and any other incidentals that we might have to purchase on the day. Any profits that are made from the event will be donated to the Poppy Appeal.
- 2) A prize fund of £100 for 2 categories for a young people's poster competition - £25 for the winner, £15 for second place and £10 for third in each category. The theme will be how the children visualised the original VE celebrations carried out at the end of the WW2. Children attending Lymm schools will be invited to enter the competition. Categories will be age groups to be 6 to 11 and 12 to 16.

11. Grant Application Form (Appendix)

Council to consider the funding application from Lymm Heritage Centre.

12. Sow Brook Update

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Following the last meeting with United Utilities, there has been another site visit looking at the removal of invasive trees with local species and the removal of asbestos on site.

13. Website Accessibility – September 2020 Deadline (Appendix)

Council to consider costs from 3 suppliers to make Lymm Parish Council website accessible in time for the September deadline with a total cost of up to £4500. Currently, the Parish Council website is built in WordPress and costs £600 per year for updates and maintenance and £85 per year for hosting. \

14. Marketing Costs 2020-21

Council to consider using Lymm Life for their Parish newsletters at a rate of £1650 for three separate entries. The specific months that are required for the newsletters for 2020-21 to be agreed.

15. Software

Current Virus Protection software licences have expired. Council to consider purchasing new licences for 3 laptops and 6 phones at a cost of:

ESET Endpoint Security for Android	6 licences.	
1 Year: £56.40.	2 Years: £84.90.	3 Years: £118.50

ESET Internet Security for PC	3 Licences.	
1 Year: £20.83	2 Years: £31.25.	3 Years: 43.75

16. Village Hall – Coronavirus (Appendix)

Council to consider recommendations from Cheshire Community Action to deal with the current outbreak.

17. Warrington Borough Council - Notification of Traffic Management (Appendix)

Council to receive an update on traffic management.

18. Chair's Communications

19. Clerk's Communications

Finance

- 19.1. Notification of Payment of Invoices (tabled at the meeting)
- 19.2. Approval of Payment of Invoices (tabled at the meeting)

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Village Hall

19.3. Wi Fi coverage across the hall

Village Clock at The Cross

19.4. Update on repair / servicing

Other

19.5. Cheshire Police – Anti Bullying Commission Phase 1 Report. Council to decide if a representative will attend the event on March 23rd 2020

19.6. HS2 - The next meeting of the Implementation Advisory Group (North) will take place at 18:30 on Thursday 12th March 2020 at the Mere and Tabley Community Centre, Warrington Rd, Mere, Knutsford WA16 0PU

19.7. Little Bollington's Local Plan - consultation is open and details have been circulated

20. Reports from Lead Councillors / Outside Bodies

Councillors are invited to provide feedback and information from meetings that they have attended as representatives of the Parish Council.

- 20.1.** Allotment Lead Councillor
- 20.2.** Lymm Youth and Community Association
- 20.3.** Oughtrington CCA Management Board
- 20.4.** PCSO/Police
- 20.5.** South Warrington Parishes Working Partnership
- 20.6.** Manchester Airport
- 20.7.** Neighbourhood Planning Working Group

21. Date of Next Meeting and Items for the Next Agenda

Full Council to be confirmed as Tuesday 14th April 2020 at 7.30pm in the Council Chambers.

Planning Committee to be confirmed as Tuesday 17th March 2020 at 6.30pm in the Council Chambers.

KDuffin

Kerry Duffin
Clerk to the Council