

LYMM PARISH COUNCIL

Clerk to the Council: Kerry Duffin
Telephone: 07741 877870
Email: clerk@lymmparishcouncil.gov.uk
Address: The Village Hall, Pepper Street
Lymm, WA13 0JB



Minutes of the Full Council meeting of LYMM PARISH COUNCIL

**Held on Tuesday 14th January 2020 at 7.30pm
in the Council Chambers, Village Hall, Pepper Street, Lymm.**

Councillors:

- * Cllr G Hawley (Chair)
- * Cllr B Barr (Deputy Chair)
- Cllr J Bamforth
- * Cllr K Buckley (arrived at 7.35pm)
- * Cllr A Carter (arrived at 7.33pm)
- Cllr A Cooper
- Cllr G Gowland
- * Cllr J Griffiths
- * Cllr A Johnstone
- * Cllr I Marks
- * Cllr P Powell
- * Cllr A Fradgley
- * denotes attendance

Also in attendance: Kerry Duffin (Clerk)
Robert Tucker (Assistant Clerk)

180. Welcome, Introductions and Housekeeping

Cllr Geoff Hawley opened the meeting at 7.30pm.

181. To Receive and Accept Apologies for Absence

Apologies were received and accepted from Cllrs Bamforth, Gowland and Cooper.

182. Code of Conduct – Declaration of Interests

Members were reminded of their responsibility to declare any personal or prejudicial interest that they may have had in any item of business on the agenda no later than when the item was reached.

183. Public Open Forum

A resident raised the issue of parking in Lymm, how the investment in Lymm car parks from Warrington Borough Council is not commensurate with the parking fees and fines. Images and recordings will be sent to the Council and the item added to the next agenda.

Item 13 (LYCA Youth Worker) was taken at this point.

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An update was made from Lymm in Bloom and Cllr Powell was thanked for all his work.

184. LYCA Youth Worker

Three councillors declared non-pecuniary interests – Cllrs Hawley, Buckley and Griffiths. The Chairman handed over the meeting to Deputy Chairman Cllr Barr. The three councillors left the room.

A LYCA representative briefed the Council on the request to the Parish Council and the employment of a youth worker. Questions were raised regarding line management, task management. The item was delegated to the Staffing Committee for discussion and recommendations.

185. Report from PCSOs

The on duty PCSO updated the statistics for the month:

Thefts from motor vehicle – 3
Burglary – 1
Thefts - 11
Criminal damage – 10

Questions were posed to the PCSO including regarding parking around schools. Evidence of illegal parking can be passed to the PCSOs however tickets can only be issued when the PCSOs have witnessed the parking themselves. The details of vehicles parked illegally can be held for future reference.

Some progress has been made with locating the perpetrators of the armed robberies at the supermarkets but a follow up will be made at the next Full Council meeting.

Community speed watch scheme on Burford Lane has been successful. The residents are grateful for the PCSO support.

Lorry watch – PCSOs asked to spot check lorries at Bollin Mill, asking drivers which premises they are serving.

186. Minutes of the Previous Meeting

Proposed: Cllr Powell
Seconded: Cllr Johnstone

RESOLVED: The minutes from the meeting on 10th December 2019 were approved as accurate. All councillors present were in agreement.

187. Actions from the Previous Meeting

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Agenda item	Action point	Lead	Update
80.4.4	Structural survey of the village hall roof	Clerk	Clerk chased – to follow up again.
106	Lymm Dam Crossing Source initial reports and timing for the crossing. Pending a response from Warrington Borough Council.	Clerk	Crossing currently being installed.
125.1.3	Ensure website copy is useful for the public regards planning and raising objections	Clerk	Carry forward
167	Contact Grill on the Cross to change the clock time	Clerk	Clerk updated the clock before the meeting
167	Contact WBC regarding the dropped kerb by Adcotts	Clerk	Photo needed of the location
168	CCTV policy and implementation	Clerk	Carry forward
168	Contact Warrington parking team re: wardens checking more than car parks for illegal parking	Clerk	Carry forward
171.1.2	Contact WBC Planning re: former Adcott's premises shutters being moved internally	Clerk	Completed and removed
171.1.2	Contact WBC Planning re: Parish Council's Grammar School Road objections not appearing on DMC agenda	Clerk	Completed and removed
171.3.2	Contact surveyor and get next roof survey work completed	Clerk	Completed and removed
171.3.3	Update the village hall contract for the overrunning / early start sessions	Clerk	Completed and removed
171.3.3	Contact WBC Licensing for clarification of alcohol and licences at the hall	Clerk	Awaiting reply from Cllr Gowland
175	Follow up double yellow lines on Whitbarrow Road	Clerk	Carry forward
174	Update allotment tenancy agreement	Assistant Clerk	Completed and removed

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188. Minutes of Committee Meetings

188.1. Planning Committee

188.1.1. **RESOLVED:** The minutes from the meeting held on December 10th 2019 were approved as accurate.

Proposed: Cllr Fradgley

Seconded: Cllr Johnstone

188.1.2. Update on Planning Committee was given including Higher Lane and the HGV bunkering site as well as Grammar School Road developments.

188.1.3. Cllr Carter stood down from the Planning Committee due to conflicts as an MP. It was **RESOLVED** that the Committee will continue with 5 remaining members and the Chairman where needed.

188.2. Staffing Committee

188.2.1. An update was provided from the Chair of the committee. The LYCA Youth Worker item has been delegated to Staffing Committee and will be added to the next agenda.

188.3. Resources Committee update

188.3.1. No update was made.

188.4. Environment Committee update

i. The next meeting will be on January 29th with a pre-meet from the Chairman, the Council lead and the Clerk.

189. Schedule of Accounts

RESOLVED: The schedule of accounts for November was approved.

190. Dog Poo Bag Holders

190.1. **RESOLVED:** The preferred design (3) was selected. A trial period will take place. Copy for the bins will be sent to the Clerk.

191. VE Day Celebrations

The item will be carried forward to the next meeting with more detailed costings including for a marquee at the front of the hall.

Clerk to check the legality of erecting a marquee around the tent with the hall being used a polling station on May 7th 2020.

192. Lymm Dam Toilets

An update was provided following a meeting with Warrington Borough Council. Updated designs will be submitted for planning approval however there is now a shortfall of £7k

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from the initial designs. This will be added as an item to the next agenda for consideration.

Clerk to follow up insurance for the toilet facility.

193. Grant Giving Conditions

Cllr Buckley declared a non-pecuniary interest in St Mary's Church Hall.

St Mary's Church would need to be confirmed as an asset of local heritage as well as the church agreeing to develop the hall as a community facility in order to receive a grant from Lymm Parish Council.

The terms and conditions will be reviewed in full at the next Resources meeting.

Cllr Carter to forward DEFRA and Lottery funding opportunities.

194. Star Lane Allotment costs

RESOLVED that the costs be approved for:

- Site services expenses
- Invoice from Safeguarding for locks

No further costs will be approved going forwards.

195. Poppy Appeal – Room Hire

Cllr Barr declared a non-pecuniary interest and withdrew from discussion and vote.

It was **RESOLVED** that the hall be offered without a fee for the event for thanking volunteers.

196. Sandy Lane Phone Box

The costs for a replacement box and facility have been submitted to the insurance company.

197. Operation London Bridge

It was **RESOLVED** to provide a budget of up to £500 to purchase the necessary pictures and incidentals. A full action plan will be brought to a future meeting.

From Warrington Borough Council:

198. Notification of Traffic Regulations

A notice was shared for several areas around Lymm.

199. Notification of the key civic events for 2020

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Sunday 26 April – Anzac Day – Soldiers’ Corner, Warrington Cemetery @ 12.15pm
Sunday 14 June – Civic Sunday, St Elphin’s Parish Church @ 11.00am
Friday 3 July – Warrington Walking Day – first church leaves town hall lawn at 10.30am
Sunday 4 October – Regimental Sunday – St Elphin’s Parish Church @ 12.30pm
Sunday 8 November – Remembrance Sunday – War Memorial, Bridge Foot @ 10.45am

200. Chair’s Communications

Beerfest booking. Discussion took place regarding the Council Chambers being booked for the Beer Festival for the September Full Council meeting. Beer Festival to pay for an alternative, suitable space for the September meeting.

201. Clerk’s Communications

Finance

- 201.1. Notification of Payment of Invoices – tabled at the meeting
 - 201.2. Approval of Payment of Invoices – tabled at the meeting
- It was **RESOLVED** that all payments were approved.

Local Plan

- 201.3. Council received the update regarding the Local Plan.

Liverpool John Lennon Airport

- 201.4. Council received the update regarding airspace consultation.

Village Hall

- 201.5. An electrical issue has been resolved.

Highways England

- 201.6. Council was updated about a public meeting regarding M56 and M6 motorways.

202. Reports from Outside Bodies

- 202.1. Allotment Lead – thanks to the Assistant Clerk for the progress with allotments
- 202.2. Lymm Youth and Community Association – met since the Xmas social
- 202.3. Oughtrington CCA Management Board – no update was made
- 202.4. PCSO/Police – update was made earlier in the meeting
- 202.5. South Warrington Parishes Working Partnership – an update was made regarding the Stobart application
- 202.6. Manchester Airport – no update was made
- 202.7. Neighbourhood Planning Working Group – the group has met with AECOM and the design guide is progressing well.

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203. Date of Next Meeting

The next Full Council meeting will take place on February 11th 2020 at 7.30pm in the Council Chambers.

The next Planning Committee meeting will take place on February 4th 2020 at 6.30pm in the Council Chambers.

Meeting closed at 9.27pm

New actions from January meeting.

Agenda item	Action point	Lead	
184	Meet LYCA to discuss youth worker	Clerk / Staffing Committee	
190	Send bin and copy to the Clerk to share and approve	Cllr Buckley	
191	Check elections and erection of a marquee at the village hall for VD Day celebrations	Clerk	
192	Enquire about costs to insure toilets on current policy	Clerk	
193	Forward funding opportunities to Councillor Buckley	Cllr Carter	
193	Inform St Mary's about funding decision re: St Mary's Church Hall	Clerk	
194	Star Lane allotments – 1 - Process payment 2 - Clarify procedures going forwards with plot holder	Clerk / Assistant Clerk	
200	Source appropriate alternative meeting venue for September	Clerk	