

LYMM PARISH COUNCIL

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Members of the Committee you are hereby summoned to attend the meeting of

LYMM PARISH COUNCIL STAFFING COMMITTEE

**On Tuesday October 10th at 5.30pm
in Council Chambers, Lymm Village Hall, Pepper Street, Lymm
for the purpose of transacting the following business**

AGENDA

- 1. Welcome, Introductions and Housekeeping**
- 2. To Accept Apologies for Absence**
- 3. Code of Conduct – Declaration of Interests**
Members are reminded of their responsibility to declare any personal interest or prejudicial interest that they may have in any item of business on the agenda no later than when the item is reached.
- 4. Village Hall Keyholders**
To confirm appointment of new Village Hall Keyholders
- 5. Village Hall Admin Assistant**
To consider a request for an additional 4 hours capacity per week
- 6. Clerk Hours**
Request to continue at 30 hours per week until February 2020 to manage the increase in workload as well as the induction of the Assistant Clerk and the Village Hall Keyholders
- 7. Update on Recent Appraisals and Probationary Meetings**
Committee to receive an update on recent meetings with staff