

# LYMM PARISH COUNCIL

Clerk to the Council : Kerry Duffin

Telephone : 07741 877870

Email : [clerk@lymmparishcouncil.gov.uk](mailto:clerk@lymmparishcouncil.gov.uk)

Lymm Village Hall, Pepper Street, WA13 0JB



## MINUTES OF THE PARISH COUNCIL MEETING held in the Council Chambers, Village Hall, Pepper Street on Tuesday 9th October 2018 at 7.30pm

- Councillors:
- \* Cllr A Fradgley (Chair)
  - \* Cllr G Hawley (Deputy Chair)
  - Cllr J Bamforth
  - \* Cllr R Barr
  - Cllr K Buckley
  - \* Cllr A Carter
  - Cllr A Cooper
  - \* Cllr G Gowland
  - Cllr J Griffiths
  - \* Cllr A Johnstone
  - \* Cllr I Marks
  - Cllr P Powell
  
  - \* denotes attendance

Also attended: Mrs G Humphreys (Temporary Clerk)

### 104. Apologies for Absence

Apologies had been received from Cllr K Buckley, Cllr A Cooper, Cllr J Griffiths and Cllr. P Powell.

### 105. Code of Conduct – Declaration of Interests

Members were reminded of their responsibility to declare any personal interest or prejudicial interest that they may have in any item of business on the agenda no later than when the item is reached.

### 106. Public Open Forum

Jonathan Foreman, Chair of the Neighbourhood Plan Group, spoke about the Neighbourhood Plan and the working group is having a second consultation day on 13<sup>th</sup> October. Publicity of this is in various locations and leaflet drops have been done. Five Parish Councillors are able to attend. Cllr G Gowland asked what numbers were being looked at and not to undermine the Local Plan that was being prepared by Warrington Borough Council. Cllr A Carter asked if a date was known when it would be ready. It was proposed to be shortly after the Local Plan, however, further

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brainstorming and policies are needed before the inspection of it. Cllr R Barr praised the work that and been done so far and the effort that the core team is making.

A resident raised the issue of litter once again around the two benches at The Cross especially on Saturday and Sunday mornings. PCSO Redshaw replied if the person was under 18 he was unable to issue a ticket as they are classed as a minor.

Youth Workers attended the meeting and advised they had been visiting the area to try and educate young people on the perception of others regarding and Anti-Social Behaviour. Some examples given were not to drop litter, that some members of the public see large groups as a threat. However, it was stated that not all of these young people are from the area as some leave on last bus out of the village.

Cllr G Gowland advised that funding for CCTV had been allocated and we are awaiting confirmation of progress from Warrington Borough Council. An engagement programme with young people is needed, possibly to recruit another litter picker. The litter issue is not as prevalent if there is PCSO visibility.

Cllr R Barr explained that the official count date for new houses linked to the Local Plan was not clear however believed it was two years ago and only on completion of the new properties.

Leaf blower had been stolen it was proposed by Cllr G Gowland and seconded Cllr R Barr for a new one to be purchased, maximum cost £400 plus vat all agreed. Item to be locked away. The crime number has been logged.

**ACTIONS: Clerk to check Parish insurance if a claim could be made.  
Clerk to pass her details to Dave (handyman)**

## 107. Report from PCSOs

5 thefts from vehicles (4 on one night), 3 burglaries, 13 traffic incidents, 3 RTC, 3 acts of criminal damage on Pepper Street. Theft of cigarettes in Sainsburys, possibly same group as in Altrincham, damaged fencing at Ridgeway Grundy park but no damage to recently installed gym equipment. Police patrolling daily. Cllr A Fradgley asked if PCSO Phil Redshaw thought it was a specific group and replied that he was 90% certain it was.

Cllr R Barr stated this (is this the park?) was a key route in and out of the village and if lit it would be more accessible. He believed monies were available for this.

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**ACTIONS:**      **CCTV was needed asap.  
Warrington Brough Council to be asked for update on CCTV.  
Lighting in the park is a possibility. To be discussed at a future meeting.**

## 108. Minutes of the Previous Meeting

Cllr G Gowland proposed that the minutes of the Full Council meeting held on 11<sup>th</sup> September 2018 be approved. Seconded by Cllr. A Carter.

**Resolved:**      ***To approve the minutes as a true record.***

## 109. Matters Arising

**109.1** Lymm Youth Partnership/Police/Livewire/Social Services/schools. Discussion held on engagement for the future, use of Village Hall as a venue to engage the local young people - particularly on a Friday - to give a sense of belonging. The Youth Workers said they had visited the Youth & Community Centre however believed it was not available on a Friday. Livewire youth workers believe LYCA is the ideal venue. Full discussion held with Councillors regarding this matter on suitability and availability. It was agreed for funds allocated to be carried forwards for three months.

**ACTIONS:**      **Clerk to enquire if Centre available  
Clerk to advise how much funding left for Youth Engagement  
Chair to set up a meeting with LYCA to see if issues around venue hire and usage could be resolved.**

**109.2** Actions from Septembers meeting still outstanding

### **Street Naming – Cllr Sheila Woodyatt**

The family has suggested that a difference road/area be considered. Cllr J Bamforth to progress.

### **May Queen Field**

Cllr G Hawley believed no one owning this and an email had been sent prior to the meeting. Cllr Hawley to update at November’s meeting.

### **Lloyds Bank Building**

Cllr A Carter has been in touch with a not for profit social organisation who help support pop up initiatives. Cllr A Carter to update at the next meeting.

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## **Library Heads of Terms – Cllr A Fradgley**

The Council was shown the initial Heads of Terms for the office in the library and the Clerk was asked to obtain further clarification on:

- The length of the tenancy-5 years
- The details of the full repairs lease
- Details on whether the Parish Council is responsible for shared areas
- Details on the rates due

## **Public Toilets – Cllr I Marks**

A Meeting is for 11<sup>th</sup> October.

## **CCTV – Cllr A Carter**

Cllr A Carter explained a response from Prof S Broomhead is being chased by Ward Councillor.

## **Lymm In Bloom – Cllr P Powell- November’s meeting**

### **Litter – Cllr K Buckley**

A discussion took place about the problem of litter in the village. Do Sainsbury’s staff pick it on a Sunday?

### **WW1 Commemorations –**

A Riley contacted Cllr I Marks will pursue.

### **Clerks resignation/New Clerk**

Cllrs I Marks, G Hawley and A Cooper interviewed 3 candidates, with Kerry Duffin being appointed and Sarah Morgan as Deputy.

### **Proposed Cllr G Gowland and seconded Cllr A Carter.**

Cllr R Barr advised Kerry Duffin had agreed to embark on the CiLCA qualification

It was asked if the actions could be presented in a different format.

**Resolved: Chair to liaise with Clerk**

## **110 Minutes of Committee Meetings**

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## 110.1 Plans Committee

Approval of the minutes of the Plans Committee held on 11<sup>th</sup> September 2018 was proposed by Cllr A Fradgley and seconded by Cllr A Johnstone.

**Resolved:** *To approve the minutes of the Plans Committee held on 11<sup>th</sup> September 2018 as a true record.*

Overview given three objections were recommended to DMC where representation needed, Star Lane, Wychwood Avenue and Mill Lane.

No other objections to be made. Councillors to be encouraged to attend DMC when Stobart/Langtree applications 15/16<sup>th</sup> October. Although the development is not in Lymm, it is of public interest as traffic may affect the Lymm area. Cllr I Marks and Cllr A Carter spoke about the Stobart plans and the possibility it will be called to Secretary of State due to it's size.

Cllr R Barr explained Tanyard Farm appeal had succeeded and praised Cllr A Fradgley and Cllr A Carter. The Inspector had been fair and diligent.

### Allotments

Cllr G Hawley advised progress to remove user had been made on Star Lane due to untidiness. A skip was required to tidy up and Lymm Parish Council had been asked to pay half.

Proposed Cllr G Gowland and seconded Cllr G Hawley all in favour.

**Resolved:** **Skip for Star Lane allotments. Cllr G Hawley to organise.**

## 112. Chairman's Communications

**112.1** Discussion on Council support grant figures quoted and general confusion, not fully aware of details but Clerk advised it had been raised on Annual Return.

## 113. Clerk's Communications

. Budget meeting required.

**ACTION:** **Clerk to call a resources meeting.**

## 114. Reports from Outside Bodies

Cllr A Johnstone advised leaflets needed printing.

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Cllr R Barr reminded Remembrance Service 11/11/18 9;15 with 9:30 departure.

## 115. Schedule of Accounts

Cllr G Gowland proposed that the bank reconciliation to 30<sup>th</sup> September 2018 of an opening balance of £217.178.35 and an expenditure of £6776.28 for September be agreed. Seconded by Cllr A Johnstone

**Resolved: *to agree the monthly accounts and reconciliation.***

## 116. Date of Next Meeting

The Parish Council meeting was confirmed as Tuesday 13<sup>th</sup> November 2018 at 7.30pm in the Council Chambers.

The Plans Committee to be held on Tuesday 13<sup>th</sup> November 2018 at 6.30pm in the Council Chambers.

**The meeting closed at 9:30pm**

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## 103. Acting Clerk

***Resolved: to pay Mrs K Duffin LC2 point 35 with effect from 1<sup>st</sup> October when she assumes the role of Acting Clerk until a Clerk is appointed.***

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## NEW ACTIONS

<b>Agenda item</b>	<b>Action point</b>	<b>Lead</b>	<b>Chair's Notes</b>
106	Further brainstorming and policies for the Neighbourhood Plan	tbc	
106	Check insurance policy for theft.  Purchase new blower for environment team and make sure it is locked away in future	Clerk	
107	Follow up CCTV with WBC	Cllr Marks / Clerk	
107	Ridgway Grundy Park Lighting	Tbc	
109.1	Enquire if youth and community centre available on Friday evenings  Advise how much funding has been spent on youth engagement  Set up a meeting at LYCA to address resolving hiring / using the venue for young people on Friday evenings	Clerk  Clerk  Chair	
110.1	Arrange skip for Star lane	Cllr Hawley	
113	Budget/resources meeting required	Clerk	

## PREVIOUS ACTIONS CARRIED FORWARD

<b>Meeting date</b>	<b>Agenda item</b>	<b>Action point</b>	<b>Lead</b>	<b>Chair's Notes</b>
11 Sept 2018		Street Naming – Cllr Woodyatt	Cllr Bamforth	
		May Queen Field	Cllr Hawley	
		Lloyds Bank Building	Cllr Carter	
		Library Head of Terms	Clerk	
		CCTV	Cllr Carter	
		Public Toilets	Cllr Marks	



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		<i>Lymm in Bloom</i>	<i>Cllr Powell</i>	
		<i>Litter</i>	<i>Cllr Buckley</i>	
		<i>WW1 Commemorations</i>	<i>Cllr Marks</i>	
		<i>Clerks resignation / appointments</i>	<i>Cllr Marks</i>	
		<i>Amend minutes format</i>	<i>Chair / Clerk</i>	