

# LYMM PARISH COUNCIL

Clerk to the Council : Kerry Duffin

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Lymm Village Hall, Pepper Street, WA13 0JB



## Minutes of the meeting of LYMM PARISH COUNCIL

Held on Tuesday 8<sup>th</sup> January 2019 at 7.30pm  
in the Council Chambers, Village Hall, Pepper Street, Lymm.

Councillors:

- \* Cllr A Fradgley (Chair)
- \* Cllr G Hawley (Deputy Chair)
- Cllr J Bamforth
- \* Cllr R Barr
- \* Cllr K Buckley
- \* Cllr A Carter
- \* Cllr A Cooper
- Cllr G Gowland
- \* Cllr J Griffiths
- \* Cllr A Johnstone
- \* Cllr I Marks
- \* Cllr P Powell
  
- \* denotes attendance

Also in attendance: Kerry Duffin (Clerk)  
Sarah Morgan (Deputy Clerk)

### 154. Apologies for Absence

Apologies were received from Cllrs Gowland and Bamforth.

### 155. Code of Conduct – Declaration of Interests

Members were reminded of their responsibility to declare any personal interest or prejudicial interest that they may have had in any item of business on the agenda no later than when the item was reached.

### 156. Report from PCSOs

PCO Dennis wished all a Happy New Year and stated that Xmas period was relatively quiet.

3 reports from the PCSOs were received with a note of an increase in most crime figures since this time last year but are lower than other areas in

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Warrington. In future, the reports will be combined into one single report using the Cheshire Constabulary template at Cllr Marks request.

Cllr Powell requested that the PCSOs add the area around Cyril Bell Close to their routes as there is often ASB in this area.

Littering as anti-social behaviour was raised by Cllr Marks and shared a photograph. Due to shift patterns, PCSOs are not in attendance in the village every weekend evening. Cllr Carter has a meeting with Neil Drum where the contribution from Lymm to the PCSO post will be discussed.

PCSO Dennis gave a SIDs update and the clerk updated on the additional machine that Lymm has purchased. The current device cannot be used due to Warrington Borough Council policy so a cost for the stand will be brought to the next meeting.

The Cross Xmas Tree climbers were not reported to the Police so no follow up work has happened or will happen. Social media was effective at making the incident known publicly however it was not reported as a crime and only raised with PCSO Dennis on January 3<sup>rd</sup>. Signage will be provided next year to highlight the dangers of climbing the tree following a suggestion by Cllr Cooper.

### 157. Public Open Forum

157.1. Lymm in Bloom would like to do something special for the year 2020 as there is only one year each century where the numbers are the same. The councillors asked for a plan to be brought to a future meeting for discussion.

157.2. Benches on the Dam. Two benches are in need of repair. Approval has already been given by Warrington Borough Council to repair them however, two requests for memorial benches have been received. Cllr Marks and the Clerk will each follow one of these up to replace them with memorial benches. A request was made that the plaques are standardised. The Clerk will follow this up.

### 158. Minutes of the Previous Meeting

The minutes of the meeting held on 11 December 2018 were proposed as accurate by Cllr Griffiths and Seconded by Cllr Johnstone.

**RESOLVED: The minutes were approved as accurate.**

### 159. Actions from the Previous Meeting

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<b>Agenda item</b>	<b>Action point</b>	<b>Lead</b>	<b>Resolved / Removed / Pending</b>
141.6	Speed sign to be placed on Rectory Lane, if speed limits and road configuration allows	Deputy Clerk	PENDING. A stand needs to be purchased. Costs will be brought to the Feb meeting.
141.1	Work with public to review bus services to Broomedge, including 1) gathering data 2) using the public voice and action group and 3) communicating with Ben Wakerley	Cllr Carter	REMOVED. On the agenda for later in the meeting
146	Loan options from WBC for large projects	Cllr Marks	REMOVED. On the agenda for later in the meeting
146	Visits to toilet units to take place to verify robustness	Cllrs Marks and Johnstone, and others where possible	REMOVED. On the agenda for later in the meeting
141.2	Resolve blocked gullies on Rectory Lane – follow up	Cllr Fradgley	PENDING
141.4	Research litter projects and funding sources	Deputy Clerk	PENDING
141.4	Research litter community pay back schemes	Cllr Barr	PENDING
141.6	Liaise with inspector re setting targets / priorities for PCSOs for a regular 6-10pm support	Cllrs Bamforth and Carter	REMOVED Meeting to be held on 31 January 2019
145.1.2	Speak to CEO of WBC re: Tanyard Farm	Cllr Barr	RESOLVED Enforcement officers are continuing to look at the case.
150.1	Inform Wendy Booth of free use of hall for Poppy Appeal	Clerk	RESOLVED

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149.3	Youth engagement – meeting / context of situation and clarity going forwards	Chair/Clerk/Relevant Councillors	<p>PENDING</p> <p>1) Cllr Gowland to suggest a plan going forwards considering the initial ASB has stopped and LYCA is picking up delivery of certain activities. Cllr Cooper reminded the council that young people issues can be seasonal so a summer plan will be important.</p> <p>2) Social Media Policy and Training</p> <p>Policy to be revisited at the Staffing Committee and ratified at the April meeting</p>
149.3	Arrange social media training - all councillors	Clerk	PENDING

**160. Matters Arising not covered elsewhere on the agenda**

Cllr Barr added that there is public interest in developing the area around The Cross however land ownership is still unclear. Cllr Barr will forward documents to the Clerk for follow up. English Heritage will need to be involved as The Cross is a listed building.

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Proposal from Cllr Barr to contact English Heritage and pursue a public interest project. Seconded by Cllr Marks.

**RESOLVED: Cllr Barr to contact English Heritage regarding options for development of the area surrounding The Cross**

Cllr Marks shared the South Warrington Briefing session at Appleton. He will share a reminder of the details.

### 161. Minutes of Committee Meetings

#### 161.1. Planning Committee

161.1.1. The minutes of the meeting were proposed as accurate by Cllr Griffiths and seconded by Cllr Carter.

**RESOLVED: The minutes of the meeting on 10<sup>th</sup> December were approved as accurate.**

161.1.2. Cllr Griffiths provided updates on various planning applications including Lymm Hotel which has been approved, Lymm Truck Wash. Cllr Barr shared that if the Planning Committee would like a site visit to take place, they need to be specific and request this directly.

#### 161.2. Staffing Committee

161.2.1. No Staffing Committee meeting has taken place.

161.2.2. No update was made.

#### 161.3. Resources Committee

161.3.1. No Resources Committee meeting has taken place.

161.3.2. No update was made.

#### 161.4. Environment Committee

~~161.4.1. To approve the minutes of the Environment Working Group~~

161.4.2. No update was made. The next meeting in on January 16<sup>th</sup> 2019 at 7.30pm.

### 162. Lymm Dam Toilets

This item was moved up the agenda to be discussed prior to the Loan and Budget Items.

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Cllrs Johnstone and Marks have visited toilet units. They are strong and secure and therefore not at risk of being broken into. Anti-vandal paint is a preferred option to rollers. Planning permission is needed and a concrete platform is required to secure the base of the unit. The costs and payment now need to be discussed with Warrington Borough Council in order to agree sharing payment. It is WBC land and the toilets are an important part of Green Flag awards.

To date, costs are in the region of £18k max capital and £6k annually for revenue, a significantly better value option than the previous toilets. A maximum of 50% of the costs to be added in the 19-20 budget.

### **163. May Queen Field**

This item was moved up the agenda to be discussed prior to the Loan and Budget Items.

The May Queen Festival on May 18<sup>th</sup>.

A delay in WBC informing Cllr Buckley of the need for planning permission has seriously reduced the chance of the work being completed in time for either May Queen or Transport Day. A consultation led to 19 objections, 13 in favour and no response from another 200 residents. In addition, a tender process needs to be set up to source the best value contractor.

Cllr Marks suggested setting up a public meeting in order to raise awareness of the reasons for the development on the field and that no further events are planned to take place on the site, merely to make the existing ones safer.

The full cost of the project needs to be underwritten in the 2019-10 budget either by cash or with a loan

Cllr Marks recommended that a public meeting is arranged to communicate with the parish before the planning application is submitted.

Cllr Buckley and Hawley will reply to Dave Regan's email and progress the application for work on the May Queen Field.

### **164. WBC Loans**

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Discussion was held regarding the benefits of taking out loans for larger cost project work, with a low interest rate and the option to repay over up to 50 years.

The Public Works Loans Board can lend to Lymm Parish Council via CHALC. The CEO of Warrington Borough Council is in favour of the loans process.

Cllr Barr proposed an in principle motion that large scale projects which require long term investment will be considered for public loans by Lymm Parish Council and seconded by Cllr Buckley.

**RESOLVED: Loans will be considered in principle by Lymm Parish Council for large scale projects.**

### 165. 2019-20 Budget

A precept of £207,057 is needed to retain parish council activity in line with 2018-19. An increase of 4.5% is needed to cover the £8500 gap made by the clawback of council tax support and 3.5% is needed to cover the costs of Lymm Parish Council's new projects including Lymm Dam toilets and May Queen Field entrance - an 8% increase in total. The draft budget for 2019-20 and the 8% precept increase were proposed by Cllr Cooper and seconded by Cllr Buckley. All in favour.

**RESOLVED: The draft budget for 2019-20 and the 8% precept increase were agreed.**

### 166. Buses

A volunteer group has been set up to carry out consultation on the bus services in and around Lymm, particularly Broomedge. Cllr Buckley proposed supporting the group with up to £100 for printing questionnaires and was seconded by Cllr Carter. All were in favour. The Lymm Parish Council logo needs to be added.

**RESOLVED: Up to £100 to be allocated for printing costs for a bus service survey.**

### 167. Carols on the Cross

Cllr Griffiths reported back that the event was a huge success with the police estimating approx. 6000 audience and no issues reported. Cllrs Carter and Barr

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supported the planning and delivery with the growth of the event and further requirements from Warrington Borough Council.

An additional 2000 carol booklets were printed and all booklets, old and new, were handed out on the night, with most of them being returned.

Thanks to Robert Tucker, Tom Burgess, the choir and all volunteers on the night.

A query about live streaming the event in 2019 will be pursued and CCTV will open up opportunities for this.

A working group is to be set up to share the wealth of knowledge and experience from the running of the events and with greater responsibility going forwards with Remembrance Day being run by Lymm Parish Council, a clear plan needs to be put in place including for volunteers, first aid and health and safety. Cllrs Barr, Carter and the Clerk will be involved.

Cllr Buckley will write the next article for Lymm Life magazine including some Carols photos. It is important to raise awareness that the Parish Council organises this event.

Cllr Griffiths is going to visit Knutsford Town Council regarding some festoons that are no longer wanted. There are 13 festoons of 83m each, which retail at £500 per string. Cllr Griffiths proposed a budget of up to £300 to purchase them and was seconded by Cllr Buckley. All were in favour.

**RESOLVED: A budget of up to £300 has been ringfenced to purchase the festoons.**

### 168. WW1 Stone

A good amount of work has already taken place and there is a further piece of work needed to raise and bed in the stone properly. Cllr Marks proposed a further investment of £368 and was seconded by Cllr Barr. All were in favour.

**RESOLVED: The remaining work will take place on the WW1 Memorial stone.**

### 169. Memorial Benches

This item was dealt with in the Public Forum.



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### 170. Chair's Communications

No communications were made.

### 171. Clerk's Communications

- 171.1. Library office update = the library space is not required by the hub yet but the Clerk will be informed when there is a need.
- 171.2. Artisan Fair Report = tabled and evidence the success of the event. A program for events in 2019-20 will be brought to February's meeting.
- 171.3. Litter – photo archive = a visual document of images will be developed to evidence the litter issue in the village and the positive impact that the staff and volunteers are having.
- 171.4. Environment Warden = extra 3 hours a week from January.

### 172. Reports from Outside Bodies

No councillors provided feedback.

### 173. Schedule of Accounts

December 2018 accounts were tabled at the meeting.

December's accounts were proposed as accurate by Cllr Powell and seconded by Cllr Buckley. All were in agreement.

**RESOLVED: December's accounts were approved as accurate.**

### 174. Date of Next Meeting

Confirmed as Tuesday 12<sup>th</sup> February 2019 at 7.30pm in the Council Chambers.

Planning Committee confirmed as Tuesday 12<sup>th</sup> February 2019 at 6.30pm in the Council Chambers.

**Meeting closed at 10.02pm**

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### New Actions January 2019

<i>Agenda item</i>	<i>Action point</i>	<i>Lead</i>	<i>Chair's Notes</i>
156	PCSOs to use the same template and provide 1 report from February  PCSOs to add Cyril Bell Close to their rounds -	Clerk to check  Clerk to check	
156	Costs for stand for new LPC SID to be brought to Feb meeting	Clerk	
157.2	Benches on Lymm Dam to be replaced – possibility of two memorial requests to replace them	Cllr Marks and Clerk	
160	Contact English Heritage re. development of The Cross area	Cllr Barr	
160	Share the briefing information for the S Warrington Planning session <b>Tuesday 29th January at 7.30pm</b>	Cllr Marks	
162	Arrange a meeting with Cllr Tony Higgins, WBC re. toilets and costs  Meet Dave Cottrall re: toilets at The Dam	Cllrs Marks  Cllrs Marks, Johnstone and the Clerk	
163	May Queen Field – follow up email to Dave Regan re planning approval, timescales etc	Cllrs Buckley and Hawley	
167	Working group for parish events to be set up including looking at health and safety, first aid and volunteers	Cllrs Barr, Carter and the Clerk	
168	Contact Neil Drinkwater to complete the WW1 memorial	Clerk	