

# LYMM PARISH COUNCIL

Clerk to the Council : Amanda Riley

Telephone : 07585 952445

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Lymm Village Hall, Pepper Street, WA13 0JB



## MINUTES OF THE PARISH COUNCIL MEETING held in the Council Chambers, Village Hall, Pepper Street on Tuesday 11<sup>th</sup> September 2018 at 7.30pm

- Councillors:
- \* Cllr A Fradgley (Chairman)
  - Cllr G Hawley (Deputy Chairman)
  - Cllr J Bamforth
  - \* Cllr R Barr
  - \* Cllr K Buckley
  - \* Cllr A Carter
  - \* Cllr A Cooper
  - \* Cllr G Gowland
  - \* Cllr J Griffiths
  - Cllr A Johnstone
  - \* Cllr I Marks
  - \* Cllr P Powell
  
  - \* denotes attendance

Also attended: Mrs A Riley (Clerk)  
Ms K Duffin (Deputy Clerk)

### 81. Apologies for Absence

Apologies had been received from Cllr A Johnstone, Cllr G Hawley and Cllr J Bamforth.

### 82. Code of Conduct – Declaration of Interests

Members were reminded of their responsibility to declare any personal interest or prejudicial interest that they may have in any item of business on the agenda no later than when the item is reached.

### 83. Public Open Forum

A resident spoke about the vandalism that had taken place at the Book Swap on Elm Tree Road. Books had been taken from the phone box and scattered around the area. The Clerk agreed to contact the PCSOs and update them about the current situation.

Item 12 CCTV was taken at this point

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Mr B Selwood explained that the In Bloom judging had gone well.

Item 14 Lymm In Bloom was taken at this point

## 84. Report from PCSOs

Reports for July and August were distributed to all Councillors. There were no PCSOs in attendance.

## 85. Minutes of the Previous Meeting

Cllr K Buckley proposed that the minutes of the Full Council meeting held on 10<sup>th</sup> July 2018 be approved. Seconded by Cllr J Griffiths.

**Resolved: to approve the minutes as a true record.**

## 86. Matters Arising

### 86.1 Street Naming – Cllr Sheila Woodyatt

The family have suggested that a difference road/area be considered. Cllr J Bamforth to progress.

### 86.2 May Queen Field

Negotiations are still ongoing. Cllr K Buckley to update at October's meeting.

### 86.3 Sandy Lane Tip

Representation has been sent by the Clerk.

### 86.4 Markets

A licence has been issued to the Youth and Community Centre and they will be charging rent and organising the stalls in future.

### 86.5 Lloyds Bank Building

Cllr A Carter has been in touch with a not for profit social organisation who help support pop up initiatives. Cllr A Carter to update at the next meeting.

## 87. Minutes of Committee Meetings

### 87.1 Plans Committee

Approval of the minutes of the Plans Committee held on 10<sup>th</sup> July 2018 was proposed by Cllr G Gowland and seconded by Cllr A Carter.

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**Resolved: to approve the minutes of the Plans Committee held on 10<sup>th</sup> July 2018 as a true record.**

Cllr A Carter explained that the ‘Rethinking Warrington’ umbrella group was looking at crowd funding to help pay for the planning consultants fees that may be incurred in opposing the Local Plan. A flyer was distributed to all Councillors.

Cllr R Barr advised that the appeal by the applicant for 14 Grammar school Road had been dismissed and that the Borough Council are awaiting the outcome of the appeal for Tan Yard Farm.

## 88. Benches A56 – Cllr P Powell

A quote for £2,600 had been received from Warrington Borough Council to replace two benches on the A56 and install a new bench on the site of the old toilet block. Proposed by Cllr K Buckley and seconded by Cllr J Griffiths.

**Resolved: to pay£2,600 for the purchase and installation of the three benches. The benches to be owned and maintained by Warrington Borough Council**

## 89. Library Heads of Terms – Cllr A Fradgley

The Council was shown the initial Heads of Terms for the office in the library and the Clerk was asked to obtain further clarification on:

- The length of the tenancy
- The details of the full repairs lease
- Details on whether the Parish Council is responsible for shared areas
- Details on the rates due

## 90. Orientation Boards – Cllr I Marks

Cllr A Cooper proposed that the Parish Council fund new boards at a cost of £4,835.00

**Resolved: to fund twelve new heritage boards at a cost of £4,845.00. To be supplied by the company that supplied the original boards to ensure an exact replacement.**

## 91. Public Toilets – Cllr I Marks

A short discussion took place on the potential siting of a new public toilet, but it was felt that more robust financial information was required before a decision could be made.

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Cllr A Johnstone to update at October's meeting.

**92. CCTV – Cllr A Carter**

Cllr A Carter explained that the required paperwork had been submitted to Warrington Borough Council and that he was waiting for a response.

**93. Lloyds Bank Signatory – Cllr A Fradgley**

**Resolved: to add Mrs K Duffin, Deputy Clerk as a signatory to the account.**

**94. Lymm In Bloom – Cllr P Powell**

The judges from 'In Bloom' had highlighted that there was lack of signage for the sunken garden. It was proposed that a sign should be made and attached to the gate at the entrance.

A resident adjacent to Ridgway Grundy Park has offered to help Lymm In Bloom and Barclay Bank will also be undertaking a day of corporate social responsibility.

Cllr P Powell asked the Clerk to contact Warrington Borough Council about watering as it had been particularly difficult this summer for the volunteers to maintain the levels needed.

**Resolved: to spend up to £300 on providing and installing a sign at the sunken garden.**

**95. Youth Engagement – Cllr G Gowland**

Cllr G Gowland advised the Council that a meeting of interested parties is being held on 18<sup>th</sup> September at 8.00pm in the Village Hall.

Mr P Flannery's report on the Friday night events was distributed to all Councillors.

**96. Litter – Cllr K Buckley**

A discussion took place about the problem of litter in the village. To date an additional Environment Warden has not been employed and it was agreed that it would be prudent to contact Sainsburys to see if it would be possible to increase the hours of their member of staff who cleans The Cross and surrounding areas.

**97. WW1 Commemorations – Cllr I Marks**

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A draft design of the metalwork to be installed at Limetree Avenue was distributed. It was felt that the wording ‘ all who served, sacrificed and changed our world..’ should be added.

The Clerk to contact Risley Forge and ask for the changes.

## 98. Staff Handbook – Cllr I Marks

The staff handbook has been updated and has been checked by Warrington borough council.

**Resolved: to adopt the handbook and make it available to all staff**

## 99. Chairman’s Communications

### 99.1 Clerk’s Resignation

The Clerk has resigned with effect from 5<sup>th</sup> October 2018. Cllr K Buckley proposed that the staffing committee deal with recruiting a replacement. Seconded by Cllr I Marks.

**Resolved: to delegate the recruitment and appointment of a Clerk to the staffing committee. To delegate a budget of £500 to the Finance Chairman to provide interim finance and payroll cover as required.**

**Resolved: to increase the Deputy Clerk’s hours to 20 per week with effect from 1<sup>st</sup> September. To appoint the Deputy Clerk to Acting Clerk with effect from 1<sup>st</sup> October and increase her hours to 25 per week.**

## 100. Clerk’s Communications

### 100.1 Wild Flower Planting

**Resolved: to pay £560 to Warrington Borough Council for wild flower planting in 2019/20.**

### 100.2 Footpaths

The deleted footpath around the Water Tower was noted.

### 100.3 Green Flag

Mr T Baker had advised that the green flag for Lymm Dam had been retained and thanked everyone who helped.

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## 100.4 Annual Return

The Clerk advised the Council that the external auditors had noted that the precept on the return for 2017/18 was incorrect due to the Council Tax Grant not being shown separately.

The grant covers unpaid council tax within Lymm. There was a brief discussion on the implications for the 2019/20 budget and the Clerk was asked to clarify the procedure for calculating the grant.

## 101. Reports from Outside Bodies

None

## 102. Schedule of Accounts

The Clerk advised that a duplicate payment had been made to Warrington Borough Council and would be corrected in September's accounts.

Cllr P Powell proposed that the bank reconciliation to 31<sup>st</sup> August 2018 of £217,178.35 and expenditure of £26,868.06 for July and £23,126.06 for August be agreed. Seconded by Cllr J Griffiths.

**Resolved: to agree the monthly accounts and reconciliation.**

## 103. Date of Next Meeting

The Parish Council meeting was confirmed as Tuesday 9<sup>th</sup> October 2018 at 7.30pm in the Council Chambers.

The Plans Committee to be held on Tuesday 9<sup>th</sup> October 2018 at 6.30pm in the Council Chambers.

**The meeting closed at 9.35pm**