

# LYMM PARISH COUNCIL

Clerk to the Council : Amanda Riley

Telephone : 07585 952445

Email : [clerk@lymmparishcouncil.gov.uk](mailto:clerk@lymmparishcouncil.gov.uk)

Lymm Village Hall, Pepper Street, WA13 0JB



**Members of the Council you are hereby summoned to attend the Meeting of**

## **LYMM PARISH COUNCIL**

**on Tuesday 11<sup>th</sup> September 2018 at 7.30pm  
in the Council Chambers, Village Hall, Pepper Street  
for the purpose of transacting the following business**

### **AGENDA**

- 1. To Accept Apologies for Absence**
- 2. Code of Conduct – Declaration of Interests**  
Members are reminded of their responsibility to declare any personal interest or prejudicial interest that they may have in any item of business on the agenda no later than when the item is reached.
- 3. Public Open Forum**
- 4. Report from PCSOs**  
To receive the monthly report from the Police Community Support Officers.
- 5. Minutes of the Previous Meeting**  
To approve the minutes of the meeting held on 10<sup>th</sup> July 2018. (Appendix 1)
- 6. Matters Arising**
- 7. Minutes of Committee Meetings**
- 7.1 Plans Committee**  
To approve the minutes of the Plans Committee held on 10<sup>th</sup> July 2018. (Appendix 2)  
To receive updates from the Chairman of the Plans Committee and Borough Councillors on planning issues.
- 8. Benches A56 – Cllr P Powell**  
To accept the quote to install new benches along the A56. To defer the installation of the bench on the site of the old toilet block until a decision has been made about the provision of a new toilet. (Appendix 3)
- 9. Library Head of Terms – Cllr A Fradgley**  
To discuss proposed heads of terms from LiveWire for the office (Appendix 4).

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## 10. Orientation Boards – Cllr I Marks

To discuss funding new orientation boards around the village. There are 12 boards which need replacing. The words/images have been updated by Mr T Baker.

Production costs are:

3 edged boards at £430 each	£1,290.00
9 boards @ £380 each	£3,420.00
Postage	£ 125.00

**Total** **£4,835.00**

Warrington Borough Council may be able to install the boards at no cost.  
(Appendix 5)

## 11. Public Toilets – Cllr I Marks

To update the Council on the projected figures for providing a new toilet block.  
(Appendix 6).

## 12. CCTV – Cllr A Carter

To update on the upgrade of the Parish Council's CCTV (Appendix 7).

## 13. Lloyds Bank Signatories – Cllr A Fradgley

To agree to add the Deputy Clerk as a signatory to the Lloyds current account.

## 14. Lymm In Bloom – Cllr P Powell

To discuss the Lymm in Bloom judging.

## 15. Youth Engagement – Cllr G Gowland

To discuss the continuation of the Friday evening sessions provided by LiveWire.  
(Appendix 8)

## 16. Litter – Cllr K Buckley

To discuss the problem with litter around the centre of the village.

## 17. WW1 – Cllr I Marks

To agree the installation of a commemorative panel next to the plaque at Limetree Avenue. (Appendix 9).

## 18. Staff Handbook – Cllr I Marks

To agree and adopt the revised Staff Handbook (Appendix 11).

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## 19. Chairman's Communications

### 19.1 Clerk's Resignation

The Clerk has resigned with effect from 30 September 2018. To discuss delegating the recruitment (including appointment) of a new Clerk to the Staffing Committee.

To discuss delegating any decisions that need to be made regarding payroll and general accounting to the Finance Chairman with a maximum limit of an additional £500 to buy in necessary resources.

To discuss increasing the Deputy Clerk's hours to 20 hours with effect from 1<sup>st</sup> September 2018 – and to 25 hours with effect from 1<sup>st</sup> October 2018.

## 20. Clerk's Communications

### 20.1 Wildflowers 2019/20

To discuss the planting of wild flowers at Booths Hill Road. The cost for 2018/19 is £560.

### 20.2 Footpaths

To note the deleted footpath around the Water Tower (Appendix 10).

## 21. Reports from Outside Bodies

Councillors are invited to feedback information from meetings that they have attended as representatives of the Parish Council.

## 22. Schedule of Accounts

## 23. Date of Next Meeting

To be confirmed as Tuesday 9<sup>th</sup> October 2018 at 7.30pm in the Council Chambers.  
Planning Committee to be confirmed as Tuesday 9<sup>th</sup> October at 6.30pm in the Council Chambers.

*A Riley*

**Amanda Riley**

**Clerk to the Council**