

LYMM PARISH COUNCIL

Clerk to the Council : Amanda Riley

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Lymm Village Hall, Pepper Street, WA13 0JB



MINUTES OF THE RESOURCES COMMITTEE MEETING held in the Council Chambers, Village Hall, Pepper Street on Thursday 17th May 2018 at 6.00pm

Councillors:	*	Cllr J Bamforth (Chairman)
		Cllr R Barr
	*	Cllr K Buckley
	*	Cllr G Gowland
	*	Cllr A Johnstone
	*	Cllr P Powell
	*	denotes attendance

Also attended: Mrs A Riley (Clerk)

1. Apologies

Apologies had been received from Cllr R Barr.

2. Code of Conduct – Declaration of Interests

Members were reminded of their responsibility to declare any personal interest or prejudicial interest that they may have in any item of business on the agenda no later than when the item is reached.

3. 2017/18 Accounts

Members were given a breakdown of last years accounts and an explanation of variances. The Parish Council's carry forward was higher than estimated at £111k with approximately £4k being a grant for the Neighbourhood Plan.

The carry forward was estimated at £90k and the actual (after Neighbourhood Plans grant) was £107.6k. The extra £17.6k will be added to general contingency to make a total of £67.1k.

A discussion took place about the committees delegated powers and it was agreed that a small delegated budget would be useful.

Recommendation: to delegate a budget of £4,000 per annum to the resources Committee with a maximum spend of £1,000 at each meeting.

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4. Awarding Grants

Members discussed the current procedure for awarding grants and the forms and information requested.

It was agreed that organisations struggling with the policies required could be sent a copy of the May Queen's documents as a template to work from.

It was decided that organisations that receive an annual grant should be invited to give a quick presentation at the next Resources Committee meeting in July. The following to be invited:

1. Oughtrington Community Centre
2. Lymm May Queen
3. Lymm Dickensian
4. Lymm Festival
5. Lymm Youth & Community Centre
6. Twin Towns

5. Staffing 18/19

The staffing options for 18/19 were discussed and it was agreed that an additional environment member would be required.

Recommendation: that an additional environment person be employed for 15 hours a week at an annual cost of £9.4k and that the funding be taken from the general contingency.

There was also a discussion about the need to maintain the Parish Council's assets including benches, bus shelters and the village hall. It was agreed that a contractor could be used to complete a monthly audit and report back necessary repairs. A quote of £80 per month for half a day had been received from Handyman Services.

Recommendation: to contract Handyman services at a cost of £80 per month to complete a monthly inspection of assets. To run until March 2019 at a cost of £800 for the year. To be funded from the Environmental Staff Contingency.

Cllr A Fradgley would like to hold a Civic Service and it was agreed that the amount usually delegated was £600 and that this should be allocated from General Contingency.

Recommendation: that £600 be allocated to the Civic Service budget to be funded from General Contingency.

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6. Purchase of Equipment

Mr P Urmston had requested that a small mower be purchased to enable staff to mow small areas of grass rather than trim.

Recommendation: *that a Hayter Harrier 41 Push be purchased from Duttons Mower at a cost of £449. To be funded from General Contingency.*

7 Election Costs

The charge for the recent election has been calculated at £4,500. The Council can spread this cost over four years if required.

Recommendation: *that the full cost of the elections be paid in 18/19 from General Contingency.*

8. Recommendation for priorities

A discussion took place on works that should be scheduled for 18/19.

Recommendations:

1. *Quotes be obtained for painting the inside of the village hall*
2. *Quotes be obtained for renovating the tables and chairs in the Council Chambers*
3. *Quotes be obtained for replacing the damaged ceiling tiles in the village hall*
4. *Quotes be obtained for replacing the rotten external cills at the village hall*
5. *Quotes be obtained for removing two trees at Sowbrook Allotments*
6. *The fencing at Sowbrook Allotment be reinstalled at a cost of £480*

Recommended Movement					Recommended Spend				
		add	Env	New	7000	7180	7090	7200	New
		c/f	Staff	Budgets	Wages	Civic Ser	Elections	Equip	Totals
C/F	17,600	- 17,600		-					-
Planning	5,000			5,000					5,000
Env Staff	4,000		9,400	13,400	- 9,400.0				4,000
Toilets	10,000			10,000					10,000
CAB	2,000			2,000					2,000
Library	1,000			1,000					1,000
General	49,500	17,600	- 9,400	57,700		- 600.0	- 4,500.0	449.0	53,049
	89,100.0	-	-	89,100.0	- 9,400.0	- 600.0	- 4,500.0	449.0	75,049.0

9. Date of next meeting

The date of next meeting to be held on Monday 9th July at 6pm in the Council Chambers.